Salt Lake Community College

Board of Trustees
August 14, 2013
8:00 a.m.
Student Center, Room 219

Meeting to be conducted by Gail Miller, Chair

No Executive Session is anticipated in connection with this meeting.

<div align="right"><u>TAB</u></div>

I.   <u>BOARD BUSINESS</u>: (Gail Miller, Chair)
    A.   Presentation of Plaques to Outgoing Board Member
    B.   Welcome New Trustees
    C.   Oath of Office
    D.   Trustee Audit Committee Report
    E.   Approval of 2013-14 Meeting Schedule   A
    F.   Committee Assignments

II.   <u>CONSENT CALENDAR:</u>
    It is the recommendation of the Chair that the Board approve the following
    items on the Consent Calendar:
    A.   **<u>Investment Report for February - June 2013</u>**   B
    B.   **<u>Minutes of Previous Meetings, March 27 and June 12, 2013</u>**   C
    C.   **<u>Executive Session</u>**: Approval to hold an Executive Session or
        Sessions in connection with the meeting of the SLCC Board of
        Trustees to be held September 11, 2013 to consider matters
        permitted by the Utah Open and Public Meetings Act.
    D.   **<u>Personnel Report for March - July, 2013</u>**   D
    E.   **<u>Major Grants Requested/Received</u>**   E

III.   <u>PRESIDENT'S REPORT:</u>
    A. President's Report – Dr. Cynthia Bioteau

    B. Instruction Report – Provost Chris Picard   F

    C. Business Services Report –VP Dennis Klaus
        1. Action: College Motor Vehicle Policy, Second Reading   G
        2. Action: Approval of Capital Projects in Excess of $100,000   H
        3. Action: Approval of Work Program Revision   I
        4. Action: Approval of SLCC Operating Budget 2013-14   J
        5. Information: Copyright Policy, First Reading   K
        6. Moment of Mission: Master Plan and Population Projections

    D. Student Services Report – Vice President Deneece Huftalin   L
        1. Information: Introduction of 2013-14 Student Executive Council

    E. Institutional Advancement Report – Vice President Alison McFarlane   M
        1. Information: Gail Miller Utah Leadership Cup Update

    F. Government and Community Relations Report – VP Tim Sheehan   N

G. Campus-based & Constituents Reports:
   1. Faculty Report – Dr. Jane Drexler and Joe Gallegos   O
   2. Staff Association Report – Mike Blain   P
   3. Student Life and Leadership Report – Jessica Fowler   Q
   4. Information Technology – Bill Zoumadakis   R

IV.   **REQUESTS FOR INFORMATION:**

V.   **CALENDAR OF UPCOMING EVENTS:**   S
       Planning Calendar

VI.   **ADJOURNMENT:**
       Next Board Meeting: September 11, 2013

REMINDERS:

Please bring your Prox card to use in the parking system at the Visitor Parking lot as validations will no longer be provided.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify the ADA Coordinator, at 957-4041, at least three working days prior to the meeting.

Salt Lake
Community
College

Board of Trustees
2013-14 Meeting Schedule

Board meetings will be held in the Board Room of the Instruction
Administration Building of the Taylorsville Redwood Campus beginning at
8:00 a.m. unless specified otherwise.

August 14, 2013
(held in the Student Center 219)

September 11, 2013

November 13, 2013

December 11, 2013 – evening
Annual Board Social and Dinner

February 12, 2014

April 9, 2014

May 6, 2014 – evening
Honorary Degree and Dignitary Dinner

May 8, 2014
Commencement

June 11, 2014
Strategic Planning Retreat

August 13, 2014

TO: JESSELIE B. ANDERSON, CHAIR OF THE BOARD OF TRUSTEES:

To the best of my knowledge, the investment reports presented to you accurately reflect the investment activity, the cost, and market value of all investments at month end, and all investments conform with College and Board of Regents' policies, and with the State Money Management Act and the rules of the State Money Management Council.

Mark N. Hamilton
Public Treasurer, Salt Lake Community College

SALT LAKE COMMUNITY COLLEGE
MONEY MANAGEMENT INVESTMENTS
INVESTMENT PORTFOLIO AT 02-28-13

Description	Rate of Return	Acquisition Date	Maturity Date	Cost	Market Value
Abbey National Treasury Services					
Medium Term Note Floater	3.54%	04-30-12	04-25-14	2,794,272.48	2,871,917.50
Medium Term Note Floater	1.20%	01-09-13	04-25-14	403,118.06	403,359.20
Medium Term Note Floater	0.92%	01-31-13	04-25-14	252,818.67	252,099.50
Bank of America					
Medium Term Note	1.42%	05-11-12	04-25-13	2,015,572.15	2,015,220.00
Medium Term Note	1.67%	06-05-12	03-01-13	1,500,000.00	1,500,000.00
Medium Term Note	1.70%	06-11-12	05-01-13	1,005,323.80	1,006,815.00
Barclays Bank PLC					
Medium Term Note Floater	1.44%	05-22-12	01-13-14	2,048,287.71	2,061,572.25
BNP Paribas					
Medium Term Note Floater	2.16%	05-10-12	01-10-14	1,983,231.50	2,009,480.00
Medium Term Note Floater	1.04%	09-14-12	01-10-14	1,502,126.25	1,507,110.00
Medium Term Note Floater	1.13%	12-20-12	12-20-14	1,036,442.50	1,037,748.00
Capital One Bank					
Medium Term Note	0.56%	02-19-13	02-15-14	2,086,250.00	2,083,158.00
Citigroup Inc					
Medium Term Note Floater	1.91%	03-20-12	08-13-13	2,003,545.84	2,016,084.00
Medium Term Note Floater	0.84%	02-15-13	11-05-14	1,991,019.05	1,991,020.00
Medium Term Note Floater	0.84%	02-15-13	11-05-14	995,519.29	995,510.00
Credit Suisse USA Inc					
Medium Term Note Floater	1.50%	11-21-11	04-12-13	2,996,532.28	3,001,146.00
Medium Term Note Floater	1.12%	02-17-12	04-12-13	1,294,086.47	1,295,494.69
Deutsche Bank A.G. London					
Medium Term Note	1.41%	06-11-12	05-20-13	1,511,001.17	1,513,525.50
General Electric Capital Corporation					
Medium Term Note Floater	0.83%	05-14-12	12-20-13	1,015,603.36	1,019,564.53
Goldman Sachs GP Inc					
Medium Term Note Floater	2.28%	02-28-12	02-07-14	1,981,286.76	2,011,108.00
Medium Term Note Floater	1.84%	08-01-12	02-07-14	2,487,132.44	2,513,885.00
Medium Term Note Floater	1.03%	10-18-12	09-29-14	998,043.38	999,415.00
Hewlett-Packard Company					
Medium Term Note Floater	1.13%	06-04-12	05-30-14	2,486,062.53	2,484,685.00
Medium Term Note Floater	0.99%	09-14-12	05-30-14	1,992,360.95	1,987,748.00
Medium Term Note Floater	1.06%	09-27-12	09-19-14	506,400.20	503,930.00
HSBC Finance Corporation					
Medium Term Note Floater	0.78%	11-23-12	01-15-14	2,994,105.00	2,996,517.00

ING Bank					
Medium Term Note Floater	1.66%	05-30-12	10-18-13	1,999,547.76	2,013,644.00
Medium Term Note Floater	1.43%	09-05-12	10-18-13	2,012,906.68	2,013,644.00
JP Morgan Chase & Company					
Medium Term Note Floater	1.17%	11-23-11	09-30-13	2,498,444.41	2,509,985.00
Lloyds TSB Bank					
Medium Term Note Floater	2.89%	04-16-12	01-24-14	1,995,620.47	2,035,714.00
Morgan Stanley					
Medium Term Note Floater	1.12%	05-06-11	04-29-13	4,001,070.00	4,003,968.00
Medium Term Note Floater	2.21%	08-31-12	01-24-14	997,185.28	1,008,752.00
Royal Bank of Scotland PLC					
Medium Term Note Floater	2.23%	06-25-12	08-23-13	1,102,543.53	1,109,040.90
Medium Term Note	1.79%	08-02-12	08-23-13	1,511,596.17	1,516,350.00
Medium Term Note	1.41%	09-07-12	08-23-13	1,009,039.12	1,010,900.00
Medium Term Note	1.01%	10-09-12	08-23-13	1,204,069.22	1,202,971.00
Simon Property Group LP					
Medium Term Note (called early)	1.16%	06-19-12	03-01-13	1,000,000.00	1,000,000.00
Societe Generale New York					
Medium Term Note Floater	0.68%	02-22-13	04-11-14	4,030,317.14	4,024,892.00
UBS AG Stamford CT					
Medium Term Note Floater	1.52%	04-02-12	01-28-14	2,994,060.00	3,019,680.00
Medium Term Note Floater	0.91%	11-05-12	01-28-14	1,505,379.00	1,509,840.00
Wells Fargo & Company					
Medium Term Note Floater	0.72%	08-04-11	05-01-13	3,006,456.44	3,008,094.00
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	20.14%	Various	Open	35,000.00	65,731.43
Janus Twenty Fund	13.69%	Various	Open	41,250.00	47,250.91
The Vanguard 500 Index Fund	18.12%	Various	Open	43,750.00	63,134.88
Mutual Funds - Alumni Office					
Janus Fund	16.77%	Various	Open	26,500.00	22,611.08
Janus Enterprise Fund	22.31%	Various	Open	31,500.00	29,194.73
The Vanguard 500 Index Fund	18.12%	Various	Open	27,000.00	37,563.73
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	9.05%	12-26-06	Open	95,717.01	113,050.63
Utah State Treasurer					
Public Treasurers Investment Fund	0.60%	02-28-13	Open	38,442,717.95	38,442,717.95
Zions First National Bank					
Sweep Account	0.20%	02-28-13	03-01-13	2,438,319.48	2,438,319.48
Total Investment Portfolio				**113,930,131.50**	**114,325,161.89**

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
FEBRUARY 2013

Description	Interest Rate	Acquisition Date	Maturity Date	Cost
Investments - January 31, 2013				119,239,240.60
Purchases				
Capital One Bank				
Medium Term Note	0.56%	02-19-13	02-15-14	2,090,000.00
Citigroup Inc				
Medium Term Note Floater	0.84%	02-15-13	11-05-14	1,990,800.00
Medium Term Note Floater	0.84%	02-15-13	11-05-14	995,410.00
Societe Generale New York				
Medium Term Note Floater	0.68%	02-22-13	04-11-14	4,031,440.00
Utah State Treasurer				
Public Treasurers Investment Fund	0.60%	Various		8,019,747.98
Zions First National Bank				
Sweep Account	0.20%	Various		9,764,000.26
Total Purchases				26,891,398.24
Sales				
Citigroup Inc				
Medium Term Note Floater	1.00%	02-23-11	02-15-13	2,000,000.00
Societe Generale New York				
Medium Term Note Floater	1.00%	03-18-11	02-22-13	4,000,000.00
Medium Term Note Floater	1.01%	06-14-11	02-22-13	1,000,000.00
Telefonica Emisiones SAU Company				
Medium Term Note Floater	1.39%	07-14-11	02-04-13	2,175,000.00
Premium Amortization on Medium Term Notes				37,911.52
Utah State Treasurer				
Public Treasurers Investment Fund	0.60%		Various	13,533,760.64
Zions First National Bank				
Sweep Account	0.20%		Various	9,453,835.18
Total Sales				32,200,507.34
Investments - February 28, 2013				**113,930,131.50**

SALT LAKE COMMUNITY COLLEGE
MONEY MANAGEMENT INVESTMENTS
INVESTMENT PORTFOLIO AT 03-31-13

Description	Rate of Return	Acquisition Date	Maturity Date	Cost	Market Value
Abbey National Treasury Services					
Medium Term Note Floater	3.54%	04-30-12	04-25-14	2,798,110.16	2,874,850.95
Medium Term Note Floater	1.20%	01-09-13	04-25-14	402,887.09	403,771.20
Medium Term Note Floater	0.92%	01-31-13	04-25-14	252,617.34	252,357.00
Medium Term Note Floater	0.91%	03-20-13	04-25-14	1,564,218.41	1,562,594.54
Bank of America					
Medium Term Note	1.42%	05-11-12	04-25-13	2,007,786.06	2,007,016.00
Medium Term Note	1.70%	06-11-12	05-01-13	1,002,661.90	1,003,426.00
Medium Term Note Floater	0.79%	03-05-13	09-15-14	1,994,608.11	1,994,390.00
Barclays Bank PLC					
Medium Term Note Floater	1.44%	05-22-12	01-13-14	2,048,450.79	2,060,959.30
BNP Paribas					
Medium Term Note Floater	2.16%	05-10-12	01-10-14	1,984,828.50	2,008,938.00
Medium Term Note Floater	1.04%	09-14-12	01-10-14	1,501,923.75	1,506,703.50
Medium Term Note Floater	1.10%	12-20-12	12-20-14	1,034,747.50	1,038,085.00
Capital One Bank					
Medium Term Note	0.56%	02-19-13	02-15-14	2,078,750.00	2,077,008.00
Citigroup Inc					
Medium Term Note Floater	1.91%	03-20-12	08-13-13	2,002,901.13	2,013,156.00
Medium Term Note Floater	0.84%	02-15-13	11-05-14	1,991,457.15	1,991,812.00
Medium Term Note Floater	0.84%	02-15-13	11-05-14	995,737.86	995,906.00
Credit Suisse USA Inc					
Medium Term Note Floater	1.50%	11-21-11	04-12-13	2,998,844.04	3,000,312.00
Medium Term Note Floater	1.12%	02-17-12	04-12-13	1,294,695.49	1,295,134.68
Deutsche Bank A.G. London					
Medium Term Note	1.41%	06-11-12	05-20-13	1,506,600.72	1,508,496.00
General Electric Capital Corporation					
Medium Term Note Floater	0.80%	05-14-12	12-20-13	1,015,943.03	1,019,523.77
Goldman Sachs GP Inc					
Medium Term Note Floater	2.28%	02-28-12	02-07-14	1,982,913.99	2,009,754.00
Medium Term Note Floater	1.84%	08-01-12	02-07-14	2,488,251.36	2,512,192.50
Medium Term Note Floater	1.01%	10-18-12	09-29-14	998,146.36	1,000,000.00
Hewlett-Packard Company					
Medium Term Note Floater	1.13%	06-04-12	05-30-14	2,486,991.70	2,486,347.50
Medium Term Note Floater	0.99%	09-14-12	05-30-14	1,992,870.22	1,989,078.00
Medium Term Note Floater	1.03%	09-27-12	09-19-14	506,054.24	504,931.00
HSBC Finance Corporation					
Medium Term Note Floater	0.78%	11-23-12	01-15-14	2,994,666.43	2,996,601.00

ING Bank					
Medium Term Note Floater	1.66%	05-30-12	10-18-13	1,999,604.28	2,011,798.00
Medium Term Note Floater	1.43%	09-05-12	10-18-13	2,012,584.46	2,011,798.00
JP Morgan Chase & Company					
Medium Term Note Floater	1.14%	11-23-11	09-30-13	2,498,666.63	2,508,642.50
Lloyds TSB Bank					
Medium Term Note Floater	2.89%	04-16-12	01-24-14	1,996,018.61	2,032,360.00
Morgan Stanley					
Medium Term Note Floater	1.12%	05-06-11	04-29-13	4,000,535.00	4,002,144.00
Medium Term Note Floater	2.21%	08-31-12	01-24-14	997,441.16	1,008,250.00
Royal Bank of Scotland PLC					
Medium Term Note Floater	2.23%	06-25-12	08-23-13	1,102,101.17	1,107,505.30
Medium Term Note	1.79%	08-02-12	08-23-13	1,509,663.48	1,516,701.00
Medium Term Note	1.41%	09-07-12	08-23-13	1,007,395.64	1,011,134.00
Medium Term Note	1.01%	10-09-12	08-23-13	1,201,724.35	1,203,249.46
Societe Generale New York					
Medium Term Note Floater	0.68%	02-22-13	04-11-14	4,028,071.43	4,023,240.00
Medium Term Note Floater	0.67%	03-08-13	04-11-14	1,007,046.30	1,005,810.00
UBS AG Stamford CT					
Medium Term Note Floater	1.52%	04-02-12	01-28-14	2,994,600.00	3,015,081.00
Medium Term Note Floater	0.91%	11-05-12	01-28-14	1,504,890.00	1,507,540.50
Wells Fargo & Company					
Medium Term Note Floater	0.72%	08-04-11	05-01-13	3,002,975.20	3,004,203.00
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	23.40%	Various	Open	35,000.00	68,411.10
Janus Twenty Fund	16.04%	Various	Open	41,250.00	48,638.01
The Vanguard 500 Index Fund	19.76%	Various	Open	43,750.00	64,879.86
Mutual Funds - Alumni Office					
Janus Fund	18.65%	Various	Open	26,500.00	23,251.65
Janus Enterprise Fund	23.38%	Various	Open	31,500.00	29,981.88
The Vanguard 500 Index Fund	19.76%	Various	Open	27,000.00	38,601.97
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	9.77%	12-26-06	Open	95,717.01	114,530.02
Utah State Treasurer					
Public Treasurers Investment Fund	0.57%	03-31-13	Open	32,955,582.57	32,955,582.57
Zions First National Bank					
Sweep Account	0.20%	03-29-13	04-01-13	1,433,563.63	1,433,563.63
Total Investment Portfolio				**109,480,844.25**	**109,860,241.39**

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
MARCH 2013

Description	Interest Rate	Acquisition Date	Maturity Date	Cost
Investments - February 28, 2013				113,930,131.50
Purchases				
Abbey National Treasury Services Medium Term Note Floater	0.91%	03-20-13	04-25-14	1,564,842.24
Bank of America Medium Term Note Floater	0.82%	03-05-13	09-15-14	1,994,300.00
Societe Generale New York Medium Term Note Floater	0.67%	03-08-13	04-11-14	1,007,610.00
Utah State Treasurer Public Treasurers Investment Fund	0.57%	Various		8,236,924.94
Zions First National Bank Sweep Account	0.20%	Various		5,076,947.36
Total Purchases				17,880,624.54
Sales				
Bank of America Medium Term Note	1.67%	06-05-12	03-01-13	1,500,000.00
Simon Property Group LP Medium Term Note, called early	1.16%	06-19-12	03-01-13	1,000,000.00
Premium Amortization on Medium Term Notes				24,148.26
Utah State Treasurer Public Treasurers Investment Fund	0.57%		Various	13,724,060.32
Zions First National Bank Sweep Account	0.20%		Various	6,081,703.21
Total Sales				22,329,911.79
Investments - March 31, 2013				**109,480,844.25**

SALT LAKE COMMUNITY COLLEGE
MONEY MANAGEMENT INVESTMENTS
INVESTMENT PORTFOLIO AT 04-30-13

Description	Rate of Return	Acquisition Date	Maturity Date	Cost	Market Value
Abbey National Treasury Services					
Medium Term Note Floater	3.54%	04/30/12	04/25/14	2,801,947.84	2,868,724.89
Medium Term Note Floater	1.20%	01/09/13	04/25/14	402,656.12	402,910.80
Medium Term Note Floater	0.92%	01/31/13	04/25/14	252,416.01	251,819.25
Medium Term Note Floater	0.91%	03/20/13	04/25/14	1,562,970.84	1,559,264.80
Bank of America					
Medium Term Note	1.70%	06/11/12	05/01/13	1,000,000.00	1,000,000.00
Medium Term Note Floater	0.79%	03/05/13	09/15/14	1,994,916.22	1,994,852.00
Medium Term Note Floater	0.73%	04/15/13	01/15/15	2,000,370.95	1,990,248.00
Barclays Bank PLC					
Medium Term Note Floater	1.44%	05/22/12	01/13/14	2,048,613.87	2,061,990.45
BNP Paribas					
Medium Term Note Floater	2.16%	05/10/12	01/10/14	1,986,425.50	2,007,896.00
Medium Term Note Floater	1.04%	09/14/12	01/10/14	1,501,721.25	1,505,922.00
Medium Term Note Floater	1.10%	12/20/12	12/20/14	1,033,052.50	1,036,263.00
Capital One Bank					
Medium Term Note	0.56%	02/19/13	02/15/14	2,071,250.00	2,070,180.00
Citigroup Inc					
Medium Term Note Floater	1.91%	03/20/12	08/13/13	2,002,256.42	2,010,396.00
Medium Term Note Floater	0.84%	02/15/13	11/05/14	1,991,895.25	1,993,442.00
Medium Term Note Floater	0.84%	02/15/13	11/05/14	995,956.43	996,721.00
Deutsche Bank A.G. London					
Medium Term Note	1.41%	06/11/12	05/20/13	1,502,200.27	1,503,271.50
General Electric Capital Corporation					
Medium Term Note Floater	0.80%	05/14/12	12/20/13	1,016,282.70	1,019,468.74
Goldman Sachs GP Inc					
Medium Term Note Floater	2.28%	02/28/12	02/07/14	1,984,541.22	2,009,920.00
Medium Term Note Floater	1.84%	08/01/12	02/07/14	2,489,370.28	2,512,400.00
Medium Term Note Floater	1.01%	10/18/12	09/29/14	998,249.34	1,001,412.00
Hewlett-Packard Company					
Medium Term Note Floater	1.13%	06/04/12	05/30/14	2,487,920.87	2,493,282.50
Medium Term Note Floater	0.99%	09/14/12	05/30/14	1,993,379.49	1,994,626.00
Medium Term Note Floater	1.03%	09/27/12	09/19/14	505,708.28	505,646.50
HSBC Finance Corporation					
Medium Term Note Floater	0.78%	11/23/12	01/15/14	2,995,227.86	2,997,621.00
ING Bank					
Medium Term Note Floater	0.66%	04/11/13	06/09/14	1,011,735.36	1,010,592.00

Medium Term Note Floater	1.66%	05/30/12	10/18/13	1,999,660.80	2,010,562.00
Medium Term Note Floater	1.41%	09/05/12	10/18/13	2,012,262.24	2,010,562.00
JP Morgan Chase & Company					
Medium Term Note Floater	1.14%	11/23/11	09/30/13	2,498,888.85	2,507,267.50
Medium Term Note Floater	1.32%	04/26/13	03/20/15	2,029,480.00	2,024,914.00
Lloyds TSB Bank					
Medium Term Note Floater	2.63%	04/16/12	01/24/14	1,996,416.75	2,029,920.00
Morgan Stanley					
Medium Term Note Floater	2.21%	08/31/12	01/24/14	997,697.04	1,007,511.00
Medium Term Note	0.78%	04/29/13	05/13/14	4,215,640.00	4,208,600.00
Royal Bank of Scotland PLC					
Medium Term Note Floater	2.23%	06/25/12	08/23/13	1,101,658.81	1,105,736.50
Medium Term Note	1.79%	08/02/12	08/23/13	1,507,730.79	1,513,117.50
Medium Term Note	1.41%	09/07/12	08/23/13	1,005,752.16	1,008,745.00
Medium Term Note	1.01%	10/09/12	08/23/13	1,199,379.48	1,200,406.55
Societe Generale New York					
Medium Term Note Floater	0.68%	02/22/13	04/11/14	4,025,825.72	4,020,568.00
Medium Term Note Floater	0.67%	03/08/13	04/11/14	1,006,482.60	1,005,142.00
UBS AG Stamford CT					
Medium Term Note Floater	1.52%	04/02/12	01/28/14	2,995,140.00	3,018,273.00
Medium Term Note Floater	0.91%	11/05/12	01/28/14	1,504,401.00	1,509,136.50
Wells Fargo & Company					
Medium Term Note Floater	0.72%	08/04/11	05/01/13	2,999,493.96	3,000,000.00
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	21.29%	Various	Open	35,000.00	68,637.20
Janus Twenty Fund	17.04%	Various	Open	41,250.00	49,682.06
The Vanguard 500 Index Fund	21.35%	Various	Open	43,750.00	66,773.57
Mutual Funds - Alumni Office					
Janus Fund	18.47%	Various	Open	26,500.00	23,401.00
Janus Enterprise Fund	20.74%	Various	Open	31,500.00	29,948.73
The Vanguard 500 Index Fund	21.35%	Various	Open	27,000.00	39,728.68
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	9.39%	12/26/06	Open	95,717.01	115,109.09
Utah State Treasurer					
Public Treasurers' Investment Fund	0.52%	04/30/13	Open	30,964,952.13	30,964,952.13
Zions First National Bank					
Sweep Account	0.20%	04/30/13	05/01/13	2,487,184.31	2,487,184.31
Total Investment Portfolio				107,479,828.52	107,824,748.75

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
APRIL 2013

Description	Interest	Acquisition Date	Maturity Date	Cost
Investments -March 31, 2013				109,480,844.25
PURCHASES				
ING Bank NV				
Medium Term Note Floater	1.68%	04/11/13	06/09/14	1,012,170.00
Bank of America - Merrill Lynch				
Medium Term Note Floater	0.73%	04/15/13	01/15/15	2,000,380.00
Morgan Stanley				
Medium Term Note	0.78%	04/29/13	05/13/14	4,215,640.00
JP Morgan Chase				
Medium Term Note Floater	1.33%	04/26/13	03/20/15	2,029,480.00
Utah State Treasurer				
Public Treasurers' Investment Fund	0.52%	Various		11,423,141.64
Zions First National Bank				
Sweep Account	0.20%	Various		5,391,950.50
Total Purchases				26,072,762.14
SALES / MATURITIES				
Credit Suisse				
Medium Term Note	0.56%	11/21/11	04/12/13	4,295,000.00
Bank of America - Merrill Lynch				
Medium Term Note	1.42%	05/11/12	04/25/13	2,000,000.00
Morgan Stanley				
Medium Term Note	1.28%	05/06/11	04/29/13	4,000,000.00
Premium Amortization on Medium Term Notes				26,675.97
Utah State Treasurer				
Public Treasurers' Investment Fund	0.52%		Various	13,413,772.08
Zions First National Bank				
Sweep Account	0.20%		Various	4,338,329.82
Total Sales				28,073,777.87
Investments - April 30, 2013				107,479,828.52

SALT LAKE COMMUNITY COLLEGE
MONEY MANAGEMENT INVESTMENTS
INVESTMENT PORTFOLIO AT 05-31-13

Description	Rate of Return	Acquisition Date	Maturity Date	Cost	Market Value
Abbey National Treasury Services					
Medium Term Note Floater	3.54%	04/30/12	04/25/14	2,805,785.52	2,872,843.11
Medium Term Note Floater	1.20%	01/09/13	04/25/14	402,425.15	403,489.20
Medium Term Note Floater	0.92%	01/31/13	04/25/14	252,214.68	252,180.75
Medium Term Note Floater	0.91%	03/20/13	04/25/14	1,561,723.27	1,561,503.20
Bank of America					
Medium Term Note Floater	0.79%	03/05/13	09/15/14	1,995,224.33	1,991,882.00
Medium Term Note Floater (ML)	0.73%	04/15/13	01/15/15	2,000,352.85	1,993,936.00
Medium Term Note Floater	0.82%	05/14/13	03/22/16	1,002,730.00	1,000,553.00
Barclays Bank PLC					
Medium Term Note Floater	1.44%	05/22/12	01/13/14	2,048,776.95	2,061,322.15
BNP Paribas					
Medium Term Note Floater	2.16%	05/10/12	01/10/14	1,988,022.50	2,007,198.00
Medium Term Note Floater	1.04%	09/14/12	01/10/14	1,501,518.75	1,505,398.50
Medium Term Note Floater	1.10%	12/20/12	12/20/14	1,031,357.50	1,034,762.00
Capital One Bank					
Medium Term Note	0.56%	02/19/13	02/15/14	2,063,750.00	2,060,310.00
Citigroup Inc					
Medium Term Note Floater	1.91%	03/20/12	08/13/13	2,001,611.71	2,008,024.00
Medium Term Note Floater	0.84%	02/15/13	11/05/14	1,992,333.35	1,993,442.00
Medium Term Note Floater	0.84%	02/15/13	11/05/14	996,175.00	996,721.00
General Electric Capital Corporation					
Medium Term Note Floater	0.80%	05/14/12	12/20/13	1,016,622.37	1,019,557.39
Goldman Sachs GP Inc					
Medium Term Note Floater	2.28%	02/28/12	02/07/14	1,986,168.45	2,009,582.00
Medium Term Note Floater	1.84%	08/01/12	02/07/14	2,490,489.20	2,511,977.50
Medium Term Note Floater	1.01%	10/18/12	09/29/14	998,352.32	1,001,446.00
Hewlett-Packard Company					
Medium Term Note Floater	1.13%	06/04/12	05/30/14	2,488,850.04	2,494,117.50
Medium Term Note Floater	0.99%	09/14/12	05/30/14	1,993,888.76	1,995,294.00
Medium Term Note Floater	1.03%	09/27/12	09/19/14	505,362.32	505,492.00
HSBC Finance Corporation					
Medium Term Note Floater	0.78%	11/23/12	01/15/14	2,995,789.29	2,998,182.00
ING Bank					
Medium Term Note Floater	0.66%	04/11/13	06/09/14	1,011,300.72	1,010,292.00
Medium Term Note Floater	1.66%	05/30/12	10/18/13	1,999,717.32	2,008,344.00
Medium Term Note Floater	1.41%	09/05/12	10/18/13	2,011,940.02	2,008,344.00

JP Morgan Chase & Company					
Medium Term Note Floater	1.14%	11/23/11	09/30/13	2,499,111.07	2,505,802.50
Medium Term Note Floater	1.32%	04/26/13	03/20/15	2,028,198.26	2,023,420.00
Lloyds TSB Bank					
Medium Term Note Floater	2.86%	04/16/12	01/24/14	1,996,814.89	2,027,446.00
Morgan Stanley					
Medium Term Note Floater	2.21%	08/31/12	01/24/14	997,952.92	1,006,655.00
Medium Term Note	0.78%	04/29/13	05/13/14	4,198,388.80	4,189,376.00
Royal Bank of Scotland PLC					
Medium Term Note Floater	2.23%	06/25/12	08/23/13	1,101,216.45	1,104,494.60
Medium Term Note	1.79%	08/02/12	08/23/13	1,505,798.10	1,509,225.00
Medium Term Note	1.41%	09/07/12	08/23/13	1,004,108.68	1,006,150.00
Medium Term Note	1.01%	10/09/12	08/23/13	1,197,034.61	1,197,318.50
Societe Generale New York					
Medium Term Note Floater	0.68%	02/22/13	04/11/14	4,023,580.01	4,018,624.00
Medium Term Note Floater	0.67%	03/08/13	04/11/14	1,005,918.90	1,004,656.00
UBS AG Stamford CT					
Medium Term Note Floater	1.52%	04/02/12	01/28/14	2,995,680.00	3,017,703.00
Medium Term Note Floater	0.91%	11/05/12	01/28/14	1,503,912.00	1,508,851.50
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	20.12%	Various	Open	35,000.00	69,211.00
Janus Twenty Fund	15.60%	Various	Open	41,250.00	49,782.06
The Vanguard 500 Index Fund	19.80%	Various	Open	43,750.00	67,114.11
Mutual Funds - Alumni Office					
Janus Fund	16.75%	Various	Open	26,500.00	23,600.00
Janus Enterprise Fund	21.10%	Various	Open	31,500.00	30,581.00
The Vanguard 500 Index Fund	19.94%	Various	Open	27,000.00	39,979.34
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	9.53%	12/26/06	Open	95,717.01	116,170.71
Utah State Treasurer					
Public Treasurers' Investment Fund	0.48%	05/31/13	Open	37,700,132.92	37,700,132.92
Zions First National Bank					
Sweep Account	0.20%	05/31/13	06/01/13	3,104,665.51	3,104,665.51
Total Investment Portfolio				110,305,712.50	110,627,152.05

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
MAY 2013

Description	Interest	Acquisition Date	Maturity Date	Cost
Investments -April 30, 2013				107,479,828.52
PURCHASES				
Bank of America - Merrill Lynch				
Medium Term Note Floater	0.82%	05/14/13	03/22/16	1,002,800.00
Utah State Treasurer				
Public Treasurers' Investment Fund	0.48%	Various		15,635,180.79
Zions First National Bank				
Sweep Account	0.20%	Various		14,954,538.06
Total Purchases				31,592,518.85
SALES / MATURITIES				
Bank of America				
Medium Term Note	1.70%	06/11/12	05/01/13	1,000,000.00
Wells Fargo - Wachovia Corp				
Medium Term Note Floater	0.72%	08/04/11	05/01/13	3,000,000.00
Deutsche Bank A.G. London				
Medium Term Note	1.41%	06/11/12	05/20/13	1,500,000.00
Premium Amortization on Medium Term Notes				29,578.01
Utah State Treasurer				
Public Treasurers' Investment Fund	0.48%		Various	8,900,000.00
Zions First National Bank				
Sweep Account	0.20%		Various	14,337,056.86
Total Sales				28,766,634.87
Investments - May 31, 2013				110,305,712.50

TO: GAIL MILLER, CHAIR OF THE BOARD OF TRUSTEES

To the best of my knowledge, the investment reports presented to you accurately reflect the investment activity, the cost, and market value of all investments at month end, and all investments conform with College and Board of Regents' policies, and with the State Money Management Act and the rules of the State Money Management Council

Douglas M. Hansen
Controller, Salt Lake Community College

SALT LAKE COMMUNITY COLLEGE
MONEY MANAGEMENT INVESTMENTS
INVESTMENT PORTFOLIO AT 06-30-13

Description	Rate of Return	Acquisition Date	Maturity Date	Cost	Market Value
Abbey National Treasury Services					
Medium Term Note Floater	3.54%	04/30/12	04/25/14	2,809,623.20	2,868,756.23
Medium Term Note Floater	1.20%	01/09/13	04/25/14	402,194.17	402,915.20
Medium Term Note Floater	0.92%	01/31/13	04/25/14	252,013.35	251,822.00
Medium Term Note Floater	0.91%	03/20/13	04/25/14	1,560,475.70	1,559,281.82
Bank of America					
Medium Term Note Floater	0.79%	03/05/13	09/15/14	1,995,532.44	1,990,730.00
Medium Term Note Floater (ML)	0.73%	04/25/13	01/15/15	2,000,334.75	1,977,604.00
Medium Term Note Floater	0.82%	05/14/13	03/22/16	1,002,590.00	997,074.00
Barclays Bank PLC					
Medium Term Note Floater	1.44%	05/22/12	01/13/14	2,048,940.03	2,059,614.50
BNP Paribas					
Medium Term Note Floater	2.16%	05/09/12	01/10/14	1,989,619.50	2,005,501.71
Medium Term Note Floater	1.04%	09/14/12	01/10/14	1,501,316.25	1,504,126.29
Medium Term Note Floater	1.10%	12/20/12	12/20/14	1,029,662.50	1,031,547.00
Capital One Bank					
Medium Term Note	0.56%	02/19/13	02/15/14	2,056,250.00	2,053,190.00
Citigroup Inc					
Medium Term Note Floater	1.91%	03/20/12	08/13/13	2,000,967.00	2,004,296.00
Medium Term Note Floater	0.84%	02/15/13	11/05/14	1,992,771.45	1,986,012.00
Medium Term Note Floater	0.84%	02/15/13	11/05/14	996,393.57	993,006.00
General Electric Capital Corporation					
Medium Term Note Floater	0.80%	05/14/12	12/20/13	1,016,962.04	1,019,504.41
Goldman Sachs GP Inc					
Medium Term Note Floater	2.28%	02/28/12	02/07/14	1,987,795.68	2,005,213.78
Medium Term Note Floater	1.84%	08/01/12	02/07/14	2,491,608.12	2,506,517.22
Medium Term Note Floater	1.01%	10/18/12	09/29/14	998,455.30	998,156.00
Hewlett-Packard Company					
Medium Term Note Floater	1.13%	06/04/12	05/30/14	2,489,779.21	2,487,742.50
Medium Term Note Floater	0.99%	09/14/12	05/30/14	1,994,398.03	1,990,194.00
Medium Term Note Floater	1.03%	09/27/12	09/19/14	505,016.36	504,806.00
HSBC Finance Corporation					
Medium Term Note Floater	0.78%	11/23/12	01/15/14	2,996,350.72	2,997,132.00
Medium Term Note Floater	1.07%	06/26/13	06/01/16	1,713,653.20	1,705,249.28
ING Bank					
Medium Term Note Floater	0.66%	04/11/13	06/09/14	1,010,866.08	1,008,156.00
Medium Term Note Floater	1.66%	05/30/12	10/18/13	1,999,773.84	2,006,402.00
Medium Term Note Floater	1.41%	09/05/12	10/18/13	2,011,617.80	2,006,402.00

JP Morgan Chase & Company					
Medium Term Note Floater	1.14%	11/23/11	09/30/13	2,499,333.29	2,504,347.00
Medium Term Note Floater	1.32%	04/26/13	03/20/15	2,026,916.52	2,014,952.00
Lloyds TSB Bank					
Medium Term Note Floater	2.86%	04/16/12	01/24/14	1,997,213.03	2,022,288.00
Morgan Stanley					
Medium Term Note Floater	2.21%	08/31/12	01/24/14	998,208.80	1,005,843.00
Medium Term Note	0.78%	04/29/13	05/13/14	4,181,137.60	4,160,200.00
Rio Tinto Financial					
Medium Term Note Floater	0.52%	06/21/13	06/19/15	1,002,947.29	999,991.00
Royal Bank of Scotland PLC					
Medium Term Note Floater	2.23%	06/25/12	08/23/13	1,100,774.09	1,102,879.00
Medium Term Note	1.79%	08/02/12	08/23/13	1,503,865.41	1,504,950.00
Medium Term Note	1.41%	09/07/12	08/23/13	1,002,465.20	1,003,300.00
Medium Term Note	1.01%	10/09/12	08/23/13	1,194,689.74	1,193,927.00
Societe Generale New York					
Medium Term Note Floater	0.68%	02/22/13	04/11/14	4,021,334.30	4,019,392.00
Medium Term Note Floater	0.67%	03/08/13	04/11/14	1,005,355.20	1,004,848.00
UBS AG Stamford CT					
Medium Term Note Floater	1.52%	04/02/12	01/28/14	2,996,220.00	3,015,759.00
Medium Term Note Floater	0.91%	11/05/12	01/28/14	1,503,423.00	1,507,879.50
Wachovia Corp					
Medium Term Note Floater	1.00%	06/18/13	10/28/15	2,689,851.38	2,668,520.70
Wells Fargo Bank					
Medium Term Note Floater	1.44%	06/19/13	05/16/16	1,287,787.99	1,277,926.00
Mutual Funds - Bruin Club					
Janus Strategic Value Fund	19.08%	Various	Open	35,000.00	69,702.78
Janus Twenty Fund	14.48%	Various	Open	41,250.00	49,890.88
The Vanguard 500 Index Fund	19.80%	Various	Open	43,750.00	67,412.20
Mutual Funds - Alumni Office					
Janus Fund	15.65%	Various	Open	26,500.00	23,680.98
Janus Enterprise Fund	19.82%	Various	Open	31,500.00	30,752.45
The Vanguard 500 Index Fund	19.94%	Various	Open	27,000.00	40,108.67
Mutual Fund Wells Fargo - Grand Theatre					
WealthBuilder Moderate Balanced Portfolio	7.06%	12/26/06	Open	95,717.01	114,298.66
Utah State Treasurer					
Public Treasurers' Investment Fund	0.50%	06/30/13	Open	25,407,751.93	25,535,342.29
Zions First National Bank					
Sweep Account	0.20%	06/28/13	06/29/13	944,995.44	944,995.44
Total Investment Portfolio				102,519,947.51	102,804,138.49

SALT LAKE COMMUNITY COLLEGE
INVESTMENT TRANSACTIONS
JUNE 2013

Description	Interest	Acquisition Date	Maturity Date	Cost
Investments -April 30, 2013				110,305,712.50
PURCHASES				
HSBC Financial				
Medium Term Note Floater	1.07%	06/26/13	06/01/16	1,713,653.20
Rio Tinto Financial				
Medium Term Note Floater	0.52%	06/21/13	06/19/15	1,003,010.00
Wells Fargo Bank				
Medium Term Note Floater	1.44%	06/19/13	05/16/16	1,287,611.00
Wachovia Corp				
Medium Term Note Floater	1.00%	06/18/13	10/28/15	2,689,524.00
Utah State Treasurer				
Public Treasurers' Investment Fund	0.50%	Various		5,011,393.95
Zions First National Bank				
Sweep Account	0.20%	Various		7,590,113.96
Total Purchases				19,295,306.11
SALES / MATURITIES				
Premium Amortization on Medium Term Notes				27,512.13
Utah State Treasurer				
Public Treasurers' Investment Fund	0.50%		Various	17,303,774.94
Zions First National Bank				
Sweep Account	0.20%		Various	9,749,784.03
Total Sales				27,081,071.10
Investments - June 30, 2013				102,519,947.51

MONEY MANAGEMENT INVESTMENTS
SUMMARY OF INVESTMENT TRANSACTIONS
FOR THE YEAR ENDING JUNE 30, 2013

Date	Beginning Balance	Purchases	Sales	Ending Balance	Average Balance	Interest and Dividends	Interest Rate
July 2012	102,026,682.93	15,202,885.97	19,071,640.58	98,157,928.32	100,638,826.62	118,215.79	1.38%
August 2012	98,157,928.32	42,949,485.71	31,843,792.54	109,263,621.49	104,965,693.65	109,325.77	1.23%
September 2012	109,263,621.49	28,347,320.66	26,765,855.03	110,845,087.12	112,329,081.60	127,907.15	1.39%
October 2012	110,845,087.12	25,596,707.34	29,425,569.28	107,016,225.18	110,044,129.91	118,780.16	1.27%
November 2012	107,016,225.18	19,995,997.83	23,796,392.98	103,215,830.03	106,502,809.85	117,752.58	1.35%
December 2012	103,215,830.03	17,341,633.96	20,316,731.77	100,240,732.22	102,067,437.56	114,556.73	1.32%
January 2013	100,240,732.22	68,119,194.42	49,120,686.04	119,239,240.60	109,395,355.23	124,400.87	1.34%
February 2013	119,239,240.60	26,891,398.24	32,200,507.34	113,930,131.50	118,257,993.32	92,645.91	1.02%
March 2013	113,930,131.50	17,880,624.54	22,329,911.79	109,480,844.25	112,559,068.55	115,261.74	1.21%
April 2013	109,480,844.25	26,072,762.14	28,073,777.87	107,479,828.52	109,858,768.92	105,603.98	1.13%
May 2013	107,479,828.52	31,592,518.85	28,766,634.87	110,305,712.50	107,141,904.74	100,962.63	1.11%
June 2013	110,305,712.50	19,295,306.11	27,081,071.10	102,519,947.51	108,621,264.15	92,863.66	1.04%
Totals	**107,600,155.39**	**339,285,835.77**	**338,792,571.19**	**107,641,260.77**	**107,620,708.08**	**1,338,276.97**	**1.23%**

Cynthia A. Bioteau
Cynthia A. Bioteau, President

Salt Lake Community College

Board of Trustees Meeting

Tab C

March 27, 2013	Taylorsville Redwood Campus Student Center 219	8:00 a.m.

Attendance: Trustees—Chair Jesselie Anderson, Clint Ensign, Ashok Joshi, David Lang, Vice Chair Gail Miller, Stan Parrish, Aaron Starks, Richard Tranter; President Cynthia A. Bioteau and Secretary Janice Schmidt
Excused: Trustees Larry Hancock and Annie Schwemmer
Guests: Provost Chris Picard; Vice Presidents Deneece Huftalin, Alison McFarlane, Tim Sheehan; SLCC representatives Bob Askerlund, Bob Burdette, Dr. Jane Drexler, Jessica Fowler, Kent Frogley, Craig Gardner, Morris Haggerty, Dr. Kimberly Henrie, Dave Jones, Chad Miller, Desi Nielsen, Sarah Reale, Dr. David Richardson, Joy Tlou; Anna Kay Waddoups, former Trustee
Media Representatives: None

	Agenda	Discussion Summary / Action	Person Responsible
I.	Board Business	Chair Anderson called the meeting to order.	Chair Jesselie Anderson
	A. Presentation of Plaques to Outgoing Board Members	Plaques of appreciation were presented to Anna Kay Waddoups, outgoing Trustee, and Aaron Starks, outgoing student body president. Chair Anderson then welcomed David Lang to the Board, replacing Mrs. Waddoups.	
	B. Audit Committee Report	Trustee Parrish reported that Whistle Blower process is functioning well at the College but there is nothing of significance to report.	
	C. Strategic Planning Trustee Retreat June 12	The Trustee retreat is scheduled for the morning of June 12, concluding with lunch. Trustees should inform Chair Anderson or President Bioteau of topics to discuss.

The Board expressed good wishes to Trustee Schwemmer on the birth of her daughter. | President Bioteau: Send congratulatory bouquet from the Board to Trustee Schwemmer. |
II.	Consent Calendar	**Trustee Parrish moved, seconded by Trustee Tranter, to approve the minutes of the previous meeting and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.**	Chair Jesselie Anderson
III.	President's Report A. President's Report 1. Commencement Schedule	There is a dignitary dinner for the Honorary Doctorate recipients on May 7. College Commencement will be May 9 and President Bioteau will host a luncheon at 2:30. A shuttle will provide transportation to and from the Maverik Center. An internal event will recognize employees.	President Cynthia Bioteau
	2. Board of Regents	Trustees were invited to a private breakfast on	

March 29	May 29 with the Regents to share their perspectives on the issues before the College.	
3. Information: Proposed Alcohol Guidelines	Though approval is not required, President Bioteau asked for an indication of Trustee support for allowing third party renters of College facilities who meet specific parameters to serve alcohol in designated areas. The proposal reflects the policies at other institutions and the events would not be sponsored by the College. **Trustee Parrish moved to express the Board's support of the proposed alcohol guidelines. Trustee Ensign seconded the motion; the vote was unanimous in the affirmative.**	President Bioteau: Provide a summary report in one year on how well the alcohol guidelines have functioned.
B. Instruction Report 1. A Moment of Mission, Graduates of Excellence	Dr. David Richardson introduced five of the seven Graduates of Excellence: Esther Longmore, Sherri Butler, Karen Knewtson, Sarah Quiroz, and Benjamin Coe.	
2. Action: Program Proposals	Provost Picard said most of the proposals were to implement Stackable Credentials, taking existing degree programs and breaking them into smaller modules to provide employable skills in a reasonable timeframe while moving the student toward degrees step by step. Others are the result of industry feedback and partnerships. The one-year general education certificate of completion will be listed on transcripts. **Trustee Tranter moved, seconded by Trustee Starks, to approve the Program Proposals. A vote was taken and the motion carried unanimously.**	
3. Information: Spring Enrollment Report	The Spring Enrollment Report shows a minimal decrease in enrollments, following the trend across the state and nation. Enrollments affect the budget and we are working to maintain enrollments and increase retention rates to close the achievement gap for all groups.	
C. Business Services Report 1. Action: SLCC Master Plan	Dr. Kimberly Henrie referred Trustees to the SLCC Annual Report. Assistant VP Bob Askerlund summarized changes over the last two years: new sites at Westpointe Center and Juniper Canyon at Herriman; remodeling and construction of Center for New Media at South; lease of additional floor at Library Square; construction of new Instruction/Administration Building	

	2. Action: Acceptable Use of College Computing Resources Policy, Second Reading 3. Action: Expenditure and Budget Transfer Policy, Second Reading 4. Action: Emeritus Policy, Second Reading	and acquisition of adjacent lot at Redwood. Work at the institutional residence is considered maintenance rather than capital improvements. **Trustee Ensign moved, seconded by Trustee Sparks, to approve the SLCC Master Plan. A vote was taken and the motion carried unanimously.** Dr. Henrie requested approval of the three policies together. **Trustee Parrish moved, seconded by Trustee Starks, to approve the *Acceptable Use of College Computing Resources Policy, the Expenditure and Budget Transfer Policy, and the Emeritus Policy* as presented. A vote was taken and it was unanimous in the affirmative.**	
	5. Action: Second Tier Tuition and Fees	First tier tuition is set by the Board of Regents, at 5% this year. Dr. Henrie requested Trustee approval of a 1% second tier tuition increase to support additional full-time faculty, the almost completers initiative, and technology needs. The College has kept second tier level the last few years while other institutions' have risen. President Bioteau added that there is great commitment to keep tuition low, but there is also a responsibility to meet the institution's infrastructure needs. Legislative funding will affect the need for future increases. Trustee Starks said students recognize the need for the increase and are in support. The total 6% increase would equal about $82.50 per student per semester. The Student Fee Committee has been very conservative, not raising fees for four years. This year they have reallocated fees but are requesting an overall increase of $3.50 per student. **Trustee Tranter moved to approve the tier two tuition increase of 1% and the student fee increase of $3.50 as proposed. Trustee Starks seconded the motion and a vote was taken. The motion carried unanimously.**	
	6. Information: College Motor Vehicle Policy, First Reading	The College Motor Vehicle policy and procedures now include provisions for use of electronic devices while driving college vehicles. Action will be taken at the next meeting.	

	D. Student Services Report 1. Information: College Placement	VP Huftalin explained that, in addition to mandatory orientation, we now have access to data to help students select the most appropriate classes that wasn't available five years ago when the placement policy was last reviewed. She requested a temporary suspension of that policy for summer and fall to allow faculty and staff time to review and make recommendations to reflect current research. Prerequisites still have to be met but students could register for other courses without testing, eliminating a potential barrier. A task force is looking at how accurately test scores and placement affect student success. **Trustee Parrish moved to approve suspension of mandatory testing until the September Board meeting. Trustee Ensign seconded the motion; a vote was taken and it carried unanimously.** VP Huftalin introduced Jessica Fowler, the newly elected student body president. She will be sworn in next month.	
	E. Institutional Advancement Report 1. Action: Official College Spokesperson and Media Policy, Second Reading	VP McFarlane, introduced Kent Frogley, the new Assistant Vice President of Marketing. Action on the College Spokesperson Policy was tabled until the August meeting.	

	F. Government and Community Relations Report
	  1. Information: Internal Audit Policy, First Reading
	
	  2. Information: Legislative Update
		VP Sheehan said the revisions to the audit policy were to bring it in alignment with code. Action will be taken at the August meeting.
		
		He shared Legislative updates and said the session was positive for higher education, receiving a 6% increase in ongoing funding. Though compensation was not funded, benefits were. Mission based and equity funding were also priorities. Work will continue for next year to fund unmet needs.	

	G. Campus-Based & Constituents Reports (in the agenda)	President Bioteau thanked Student Life & Leadership for creating a scholarship for single parents and asked Trustee Starks to share that appreciation with his executive council.	
IV.	Requests for Information	There were no requests for information.	
V.	Calendar of Upcoming Events	Trustees were reminded of the Regents breakfast Friday at 7:30 at Miller and graduation activities the first week in May.	
VI.	Adjournment	**Trustee Ensign moved, seconded by Trustee Tranter, to adjourn the meeting at 9:40 a.m.**	

Minutes approved August 14, 2013.   *Janice W. Schmidt*

Salt Lake
Community
College

Board of Trustees Retreat

June 12, 2013	2138 W Bowling Avenue	8:30 a.m.

Attendance: Trustees Chair Jesselie Anderson, Clint Ensign, Larry Hancock, Ashok Joshi, David Lang, Vice Chair Gail Miller, Stan Parrish, Annie Schwemmer, Richard Tranter; President Cynthia A. Bioteau and Secretary Janice Schmidt

Agenda Topic	Follow Up
Status Update—2012 Retreat Outcomes President Bioteau reviewed the outcomes from last year's retreat: • SLCC has new legal counsel from the Attorney General's Office, Morris Haggerty. All outstanding legal personnel issues have been resolved and there is an effective whistleblower process in place to report fraudulent activities. Some reports are supervisory in nature and are referred back to work through with supervisors. • PACE is in its third year, working with West, East, and Highland high schools. Students who successfully complete four years in the program with a rigorous academic course-load and high attendance earn a high school diploma, a national career readiness certificate, and a full scholarship at SLCC. They also have priority options for summer work with participating employers. There has been great support from the business community and the College is working with high school boards for buy-in and support. • The Construction Trades program of the College has helped build two Habitat for Humanity homes in Summit County, where we could align our curriculum to schedule of Habitat building program. With land there at a premium, we are working on reconstruction and green energy homes as an alternative way for cross-discipline and hands-on training. Students learn not only skills but how to give back to the community. • Mentoring has been most successful when connecting students with someone in the career they are seeking. The Trustees agreed this was a good way to proceed. • The Washington DC Internship program is doing well thanks to the leadership provided by VP Tim Sheehan and $100,000 in anonymous donations to help with housing expenses. • Sorenson has made a donation toward capital development on the Herriman Campus and the College is actively fundraising an anticipated $12-15 million for the National Energy Center. Trustee Parrish suggested contacting Rich Walje of Rocky Mountain Power.	Trustees Anderson and Miller and VP Sheehan should visit the interns in DC in the fall. Trustee Parrish will arrange a meeting with Mr. Walje, President Bioteau, and the Development Director. *The initial meeting took*

• The College will be completing the two capital building projects over the summer: the Instruction Administration Building at Taylorsville Redwood and the Center for New Media at South. There will be a week-long celebration and grand opening for the CFNM.	*place on July 7, 2013, with Trustee Parrish, President Bioteau, and Rich Walje.* Share the CFNM grand opening dates with the Trustees. *November 7: VIP reception/dinner; keynote speaker Bill Strickland following. November 8: Open house all day; premier of Dut Bior documentary in the evening.*
How Teaching and Learning Are Changing at SLCC The structure of teaching and learning is changing. The Math Emporium, flipped classrooms, and learning commons are ways students can learn at their own pace in a combination of online and in-person instruction. At SLCC, a 50/50 ratio for on-site/on-line has the greatest success towards completion. This Fall several cohorts of general education courses needed to transfer to a four-year institution will be offered in modules, which shortens the completion time for some. Faculty members interested in innovation are involved first. Technology needs are tremendous but allows buildings to be used more efficiently. USHE has a system-wide English 1010 and Math 1010 online for students in the state. The goal is open registration but when financial aid is tied to semesters it is an obstacle for flexibility.	
Moving Forward The College is working on strategies to stabilize enrollments as they dip with economic recovery. We are also working to embed the Grand Theatre and Athletics into the academic institution, rather than appendages. First generation students need intrusive advising and most students could benefit from knowing the resources available to see where they are and how to get where they want to go. President Bioteau sits on several national boards and this helps the College stay abreast of national trends. Chair Anderson encouraged Trustees to let the Regents know how beneficial it is for the President to be involved nationally. Involving faculty in creating solutions to moving forward gains their investment. There is still a lack of understanding of what a comprehensive community college is. Trustee	President Bioteau will provide Trustees with a list of the national boards she sits on. *National Policy & Advisory Boards:* • *Community College Research Center, Columbia Teachers' College, New York* • *American Association of Community Colleges 21st Century Steering Committee and Voluntary Framework of Accountability* • *Higher Education Research & Development Institute* Trustees were asked to

Miller said Lane Beattie had offered to write a series of articles to help educate the community about our role.	share their feelings and concerns with Trustee Miller to pass on to Mr. Beattie.
Chair Anderson said Trustees will now have equal representation on presidential searches but still no vote. Trustee Tranter will serve on the UCAT board.	President Bioteau will ask Barbara Grover if there is a way to track preparation for online courses and completion/ success.
We collect data on who registers and who completes but we don't track student preparation for e-learning. According to CCRC, dev ed students don't complete as well online as in person.	
Trustee Tranter would like to visit classes to observe what takes place in the classrooms.	President Bioteau will provide several options for classes the Trustees could visit at their convenience.

Board Business

• Gail Miller Utah Leadership Cup Scholarship Signature Event Trustee Ensign thanked Trustee Miller for the use of her name and her financial support. The event will be September 16 at the Hidden Valley Country Club. The Governor, members of Congress, and state leaders are being invited to participate. Funds raised for scholarships will be split evenly between athletics and PACE. To date, $90,000 has been raised. Trustees were asked to contact one or two of their associates and invite them to participate as sponsors. Foundation Board members David Burton and Eric Fairbanks are helping with fundraising. It might help to let sponsors know their donation will provide x number of scholarships. Students should be involved at the event at the tees and drink carts.	Trustee Ensign will send a sponsor list to the Trustees so they know who has already committed.
• Review of Land Purchase Policy and Master Plan Regent Policy R710 allows an institution to purchase land adjacent to an existing site if it is on the Master Plan, funding is available, the price is at appraised value or less, and is less than $500,000. Our master plan is on the web site.	Ask the Master Plan Coordinator to share an overview of our master plan at the August Trustees meeting, including how our plan matches population projections.
• Election of Officers Nominating committee chair Trustee Tranter moved that Gail Miller be nominated as chair. Trustee Schwemmer seconded the motion. There were no other nominations. A vote was taken by ballot; Gail Miller was elected unanimously as the new chair.	
Chair Miller then moved, seconded by Trustee Hancock, to nominate Stan Parrish as vice chair and Clint Ensign as chair of the Trustee Audit Committee. No other nominations were put forward. Voting was done by ballot; the count was unanimous in favor of Trustees Parrish and Ensign.	

• Plaque to Outgoing Board Member President Bioteau presented outgoing Chair Anderson with a plaque and thanked her for her outstanding service to SLCC. Other Trustees also expressed appreciation for her service and example of great leadership. The Trustees liked the location of the retreat and the warm, intimate atmosphere at the Institutional Residence. They were asked to think of a name for the home, which is used for college events and meetings with external guests, building bridges. Trustees would like to continue having a luncheon prior to commencement.	
The meeting adjourned at 11:40 a.m.	

Minutes approved August 14, 2013 *Janice W. Schmidt*

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SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
March 1, 2013 thru March 31, 2013

PERSONNEL ADDITIONS/CHANGES

NAME	TITLE	DEPARTMENT	DATE
ADMINISTRATION			
Kent Frogley	Assistant Vice President, Institutional Marketing & Communications	Institutional Marketing	03/16/2013
FACULTY			
--None			
STAFF			
EXEMPT			
Samual Curley	Advisor 2, Academic & Career	Academic Advising	03/01/2013
Elizbet Covarrubias	Advisor 1, TRIO	TRIO, Student Support Services	03/16/2013
STAFF			
NON-EXEMPT			
Joven Calara	Coordinator II, Instrumentation Lab	Natural Sciences/Engineering	03/01/2013
Neil Fadden	Medical Assistant	Health & Wellness Services	03/01/2013
Cristian Orellana	Lab Coordinator, IT	Information Technology	03/01/2013
Jordan Stoddard	Desktop Support Technician I	Information Technology	03/16/2013
Tina Tran	Technician 3	Enrollment Services SAT	03/16/2013

SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
April 1, 2013 thru April 30, 2013

PERSONNEL ADDITIONS/CHANGES

NAME	TITLE	DEPARTMENT	DATE
ADMINISTRATION			
Jeff Aird	Director, Institutional Inquiry & Analysis	Institutional Effectiveness	April 1, 2013
FACULTY			
--None			
STAFF			
EXEMPT			
Marianne Buie	Administrative Assistant III, Government & Community Relations	Community Vice President Office	April 16, 2013
Jie Gu	Manager 2, TAACCCT Medical Device	Biotechnology	April 1, 2013
Jennifer L. Smith	Coordinator 2, Service & Learning	Thayne Center	April 1, 2013
Heidi Decker	Advisor 2, International Stud. Serv.	International Student Services	April 16, 2013
STAFF			
NON-EXEMPT			
Sherrie Curtis	Technician 3, Enrollment Services	Enrollment Services	April 1, 2013
Annalee Stratton	Medical Assistant	Health & Wellness Services	April 1, 2013
Jeni Miller	Technician 2, Student Loans & Receivables	Student Loans	April 1, 2013
Whitney Nelson	Technician 2, Financial Aid	Financial Aid	April 16, 2013
Michael Simnitt	Network System Administrator II (temporary)	Information Technology	April 16, 2013
Lisa Larson	Accounting Technician 2, Accounts Payable	Accounts Payable	April 16, 2013
Aparna Gale	Technician 2, Contact Center	Contact Center	April 16, 2013

SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
May 1, 2013 thru May 31, 2013

PERSONNEL ADDITIONS/CHANGES

NAME	TITLE	DEPARTMENT	DATE
ADMINISTRATION			
--None			
FACULTY			
--None			
STAFF			
EXEMPT			
Ralph Tasker	Program Manager 2, Trades Programming	Trades Apprenticeship	May 1, 2013
Rebecca Frost	Asst. Director, Academic Scheduling	Curriculum, Scheduling, & Regional Management	May 1, 2013
Fernando Alzerreca	Advisor 2	Financial Aid	May 16, 2013
Elisha Harris	Asst. Women's BB Coach/Advisor	Athletics	May 16, 2013
Ologa Iopu	Assistant Registrar	Registration	May 16, 2013
Sarah Stoker	Coordinator 2, Equal Employment Opportunity/Risk Administration	Risk Management	May 1, 2013
Miodrag Radojevic	Manager, Infrastructure Support	Information Technology	May 1, 2013
Paula Nielson-Williams	Coordinator V, New Course & Program Development	Academic Affairs/Continuing Ed	May 16, 2013
STAFF			
NON-EXEMPT			
Shirleen Gardner	Administrative Assistant II, Facilities Office	Facilities	May 1, 2013
Nicolas Shelton	Help Desk Technician I	Information Technology	May 1, 2013

SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
June 1, 2013 thru June 30, 2013

PERSONNEL ADDITIONS/CHANGES

NAME	TITLE	DEPARTMENT	DATE
ADMINISTRATION			
Richard Vincent	Associate Dean, Aviation Related Technologies	Aviation Related Technologies	June 16, 2013
Richard Diaz	Director, First Year Experience	Dean of Student Planning & Support	June 16, 2013
Sondra Adams	Associate Dean, Dept of Health and Lifetime Activities	Health and Lifetime Activities	June 1, 2013
FACULTY			
--None			
STAFF			
EXEMPT			
Brandon Aycock	Instructional Designer 1	eLearning and Instructional Support	June 16, 2013
Debra Graham	Coordinator 2, Testing Services	eLearning and Instructional Support	June 16, 2013
Sudagar Satcunasingam	Coordinator 1, Math Development	Mathematics	June 16, 2013
STAFF			
NON-EXEMPT			
Rebeca Perez	Secretary III	Student Services Vice President's Office	June 1, 2013
Mia Crompton	Administrative Assistant 1	Health & Wellness Services	June 1, 2013

SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
July 1, 2013 thru July 31, 2013

PERSONNEL ADDITIONS/CHANGES

NAME	TITLE	DEPARTMENT	DATE
ADMINISTRATION			
Stephen Ruffus	Associate Dean	English	July 1, 2013
Dale Smith	Associate Dean	Education, FHS and Social Work	July 1, 2013
Paul Allen	Associate Dean	Humanities, Language, Culture	July 1, 2013
Barbie Willett	Associate Dean	Management & Marketing	July 16,2013
FACULTY			
--None			
STAFF			
EXEMPT			
Leslie Tuffs	Administrative Assistant III, Office of the Vice President of Business Services	Business Services	July 1, 2013
Mary Nelson	Program Manager 3, InnovaBio	Biotechnology	July 16, 2013
Cynthia Bennett	Head Coach, Softball	Athletics	July 16, 2013
Christina Campbell	Coordinator 1, Veterans Services	Veterans Services	July 16, 2013
Barton Mace	Project Manager, Facilities Architects	Facilities Architects	July 16, 2013
STAFF			
NON-EXEMPT			
Tasha Firth	Specialist 1, Financial Aid	Financial Aid	July 1, 2013
Paul Larsen	Journey Carpenter	Facilities Carpenters	July 1, 2013
Jessica Worth	Administrative Assistant II, Grant Office	Grant Office	July 1, 2013
T'Keya Marquez	Technician 1, Contact Center	Contact Center	July 1, 2013
Robyn Hortin	Specialist 2, Cashiering	Cashiering	July 1, 2013
Melanie Lobato	Medical Assistant	Health and Wellness Services	July 1, 2013
Kathryn Ruby	Specialist 3, Instructional Technolog	eLearning & Instruct Support	July 1, 2013
Jeffrey Brandt	Specialist 3, Instructional Technolog	eLearning & Instruct Support	July 1, 2013

SALT LAKE COMMUNITY COLLEGE
PERSONNEL REPORT
July 1, 2013 thru July 31, 2013

PERSONNEL ADDITIONS/CHANGES

Shannon Brereton	Technician 2, Financial Aid	Financial Aid	July 16, 2013
Gina Alfred	Technician 2, Enrollment Services	Enrollment Services	July 16, 2013
Eileen Boswell	Buyer 1, Purchasing	Purchasing Office	July 16, 2013

Vice President of Government and Community Relations
Grant Office: Government Funding Report
Board of Trustees Meeting August 14, 2013

NEW FUNDING ACTION

Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
Institute of Museum and Library Services (IMLS): Library Services and Technology Act (LSTA)	07/03/13	$1,350		Under Consideration		8/15/2013-12/31/2013	Markosian Library
Salt Lake City Arts Council (SLCAC): Grand Theatre	06/14/13	$5,000		Under Consideration		7/1/2014-6/30/2015	Grand Theatre
Zoo, Art, & Parks (ZAP): Grand Theatre Support	05/17/13	$62,000		Under Consideration		7/1/2014-6/30/2015	Grand Theatre
U.S. – India Educational Foundation: Obama Singh 21st Century Knowledge Initiative	11/1/2012	$249,702		Not Awarded		8/01/2013-7/31/2016	Women's Business Resource Center

ON-GOING FUNDING ACTIVITY

Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
Utah Humanities Council (UHC): 2014 Philosophy Conference	3/1/2013	$5,000	5/1/2013	Awarded	$5,000	2/7/2013-5/15/2014	Philosophy Department
Department of Workforce Services (DWS): Quality Environment for Child Care Centers	2/26/2013	$18,388	4/16/2013	Awarded	$18,388	4/15/2013-10/15/2013	Eccles Early Childhood Development Lab School
Salt Lake City Arts Council (SLCAC): Teens Write Program	4/4/2013	$2,500		Under Consideration			Community Writing Center
University of Utah (UofU) sub-contract: Rocky Mountain Space Grant Consortium (National Aeronautics & Space Administration) Extension	11/10/2011	$10,100	3/21/2013	Awarded	$10,100	5/06/2013-5/05/2014	School of Science, Math, and Engineering
Zoo, Art, & Parks (ZAP): Grand Theatre Support	5/18/2012	$65,000	2/15/2013	Awarded	$67,928	5/22/2013-5/21/2014	Grand Theatre
Small Business Administration (SBA): SBDC Cooperative Agreement	8/23/2012	$925,831	1/16/2013	Awarded	$854,432	1/01/2012-12/31/2013	SBDC
Utah Commission on Volunteers (UCOV): Volunteer Management Training	12/13/2012	$1,500	1/8/2013	Awarded	$1,500	1/7/2013-12/1/2013	Thayne Center for Service and Learning
National Highway Traffic Safety Administration (NHTSA): Safe Alternatives Program	5/14/2012	$2,500	10/2/2012	Awarded	$2,500	10/01/2012-9/30/2013	Health & Wellness
Forsyth Technical Community College sub-contract: Consortium for Bioscience Credentials (Department of Labor, TAACCCT program)	5/24/2012	$825,000	9/24/2012	Awarded	$825,000	10/01/2012-9/30/2016	Biotechnology-Science, Math and Engineering
Utah Valley University (UVU) sub-contract: GEAR UP (Department of Education)			9/11/2012	Awarded	$243,293	9/26/2012-9/25/2013	School Relations
Salt Lake City Arts Council (SLCAC): Theatrical Season	6/7/2012	$5,000	8/21/2012	Awarded	$5,000	9/01/2012-8/31/2013	Grand Theatre
Department of Education (ED): Carl Perkins Grant annual renewal			8/20/2012	Awarded	$1,165,893	07/01/2012-08/30/2013	Vice Provost/CTE
Echelon sub-contract: Biosciences Student Research (National Science Foundation)	3/14/2012	$30,000	8/15/2012	Awarded	$30,000	8/5/2012-2/28/2014	Biotechnology-Science, Math and Engineering
National Partnership for Environmental Technology Education sub-contract: 3CP2 Train the Trainer (Department of Homeland Security/FEMA)	5/14/2012	$7,500	7/17/2012	Awarded	$7,500	07/01/2012-6/30/2013	Public Safety
University of Utah sub-contract: Flipped Classroom (National Science Foundation--Transforming Undergraduate Education in STEM)	5/31/2012	$50,000		Under Consideration		7/01/2012-7/01/2014	Engineering Department

Funding Agency: Project Name	Date Submitted	Amount Requested	Receipt of Award	Status	Amount Funded	Period of Performance	Program Administration
Department of Labor, TAACCCT Program: Utah Workforce Education and Retraining for Knowledge and Skills (Utah WERKS)	4/20/2011	$13,329,966	9/30/2011	Awarded	$2,701,202	10/01/2011-9/30/2014	SLCC-Lead Institution
Collins College sub-contract: National Information Security and Geospatial Consortium (Department of Labor, TAACCCT program)	4/21/2011	$1,026,328	9/30/2011	Awarded	$1,026,328	10/01/2011-9/30/2014	Geoscience-Science, Math and Engineering
Inscent, Inc. sub-contract: Phase II Small Business Community College Research Team (National Science Foundation)	3/15/2011	$35,027	9/6/2011	Awarded	$30,000	9/01/2011-7/31/2013	School of Science, Math and Engineering
National Science Foundation (NSF): Enhancing Recruitment & Retention in Utah's Biotechnology Pipeline	9/16/2009	$1,999,446	8/2/2011	Awarded	$1,999,446	9/01/2009-8/31/2014	School of Science, Math and Engineering
Department of Education (ED): TRIO Talent Search	12/20/2010	$233,689	7/1/2011	Awarded	$217,971	9/01/2011-8/31/2016	Student Services
Department of Education (ED): TRIO Student Support Services	12/20/2010	$319,006	7/1/2011	Awarded	$319,006	9/01/2011-8/31/2015	Student Services
Small Business Administration (SBA): Small Business Jobs Act of 2010	12/20/2010	$364,589	3/31/2011	Awarded	$364,589	4/01/2011-3/31/2014	SBDC
LaGuardia Community College sub-contract: Connect to Learning (C2L) (Department of Education, FIPSE)	11/1/2010	$20,000	3/1/2011	Awarded	$20,000	1/01/2011-12/31/2013	General and Developmental Education
Department of Labor (DOL), Community Based Job Training: Digital Arts	4/29/2010	$2,702,436	6/29/2010	Awarded	$2,702,436	7/01/2010-6/30/2014	School of Arts, Comm. and New Media
Department of Energy (DOE): Recovery Act - Workforce Development Training to Salt Lake Community College Topic A	11/30/2009	$614,240	4/8/2010	Awarded	$614,240	7/28/2010-9/30/2013	School of Professional and Economic Development
Department of Energy (DOE): Recovery Act - Workforce Development Training to Salt Lake Community College Topic B	11/30/2009	$1,523,005	4/8/2010	Awarded	$1,523,005	7/29/2010-9/30/2013	School of Professional and Economic Development
Department of Workforce Services (DWS) sub-contract: State Energy Sector Partnership (Department of Labor)	10/20/2009	$2,100,193	1/20/2010	Awarded	$2,100,193	2/01/2010-6/30/2014	School of Professional and Economic Development
Department of Education (ED): Child Care Access Means Parents in School (CCAMPIS)	4/8/2009	$447,243	10/1/2009	Awarded	$447,751	10/01/2009-9/30/2013	Student Services

Total funding requests under consideration: $120,850

Total funds awarded: $17,302,701

Board of Trustees Report

Provost of Academic Affairs – August 2013

To advance the strategic imperative to improve student goal attainment, the College is developing a model pathway which maps the principles of highly effective community colleges across the student experience beginning with connection (interest in going to college) through completion (awarded a college credential).
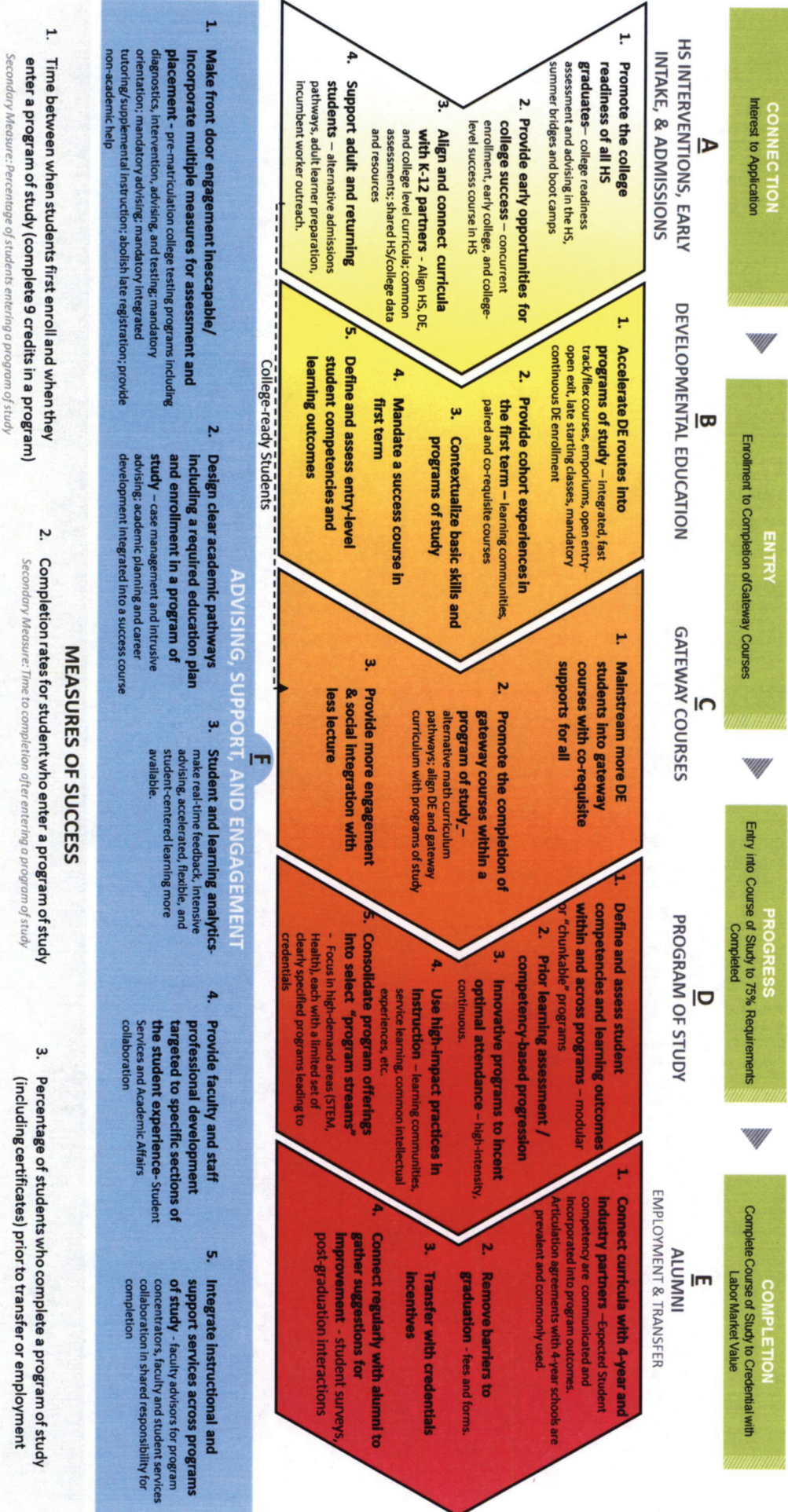
Faculty and administration use the model to align divisional efforts and identify potential strengths and gaps along the student experience.

The pathway model exemplifies how the College devises tactical operations to meet the strategic priorities identified in the College's 2012-2015 strategic plan. It provides a structural framework for operational adjustments while staying focused on the strategic priorities.

Salt Lake Community College Student Success Pathway

Salt Lake Community College

The Student Success Pathway Model assists in coordinating institutional efforts to enhance student success. The pathway maps general principles of a highly effective community college across the student experience beginning with connection (interest in going to college) through completion (awarded a college credential). Faculty and administration use the model to identify and align divisional efforts. This process identifies potential strengths and gaps along the student experience. Ultimately, through alignment of efforts the institution will increase student success and promote institutional effectiveness.

Imperative: Increase the number and percentage of students who complete their educational goals

Stage boxes

CONNECTION — Interest to Application
A

ENTRY — Enrollment to Completion of Gateway Courses
B

C

PROGRESS — Entry into Course of Study to 75% Requirements Completed
D

COMPLETION — Complete Course of Study to Credential with Labor Market Value
E

A — HS INTERVENTIONS, EARLY INTAKE, & ADMISSIONS

1. **Promote the college readiness of all HS graduates** – college readiness assessment and advising in the HS, summer bridges and boot camps
2. **Provide early opportunities for college success** – concurrent enrollment, early college, and college-level success course in HS
3. **Align and connect curricula with K-12 partners** - Align HS, DE, and college level curricula; common assessments; shared HS/college data and resources
4. **Support adult and returning students** – alternative admissions pathways, adult learner preparation, incumbent worker outreach.

B — DEVELOPMENTAL EDUCATION

1. **Accelerate DE routes into programs of study** – Integrated, fast track/flex courses, emporiums, open entry-open exit, late starting classes, mandatory continuous DE enrollment
2. **Provide cohort experiences in the first term** – learning communities, paired and co-requisite courses
3. **Contextualize basic skills and programs of study**
4. **Mandate a success course in first term**
5. **Define and assess entry-level student competencies and learning outcomes**

College-ready Students

C — GATEWAY COURSES

1. **Mainstream more DE students into gateway courses with co-requisite supports for all**
2. **Promote the completion of gateway courses within a program of study,** – within and across programs or "chunkable" programs
3. **Provide more engagement & social integration with less lecture**

D — PROGRAM OF STUDY

1. **Define and assess student competencies and learning outcomes** – modular
2. **Prior learning assessment / competency-based progression**
3. **Innovative programs to incent optimal attendance** – high-intensity, continuous.
4. **Use high-impact practices in instruction** – learning communities, service learning, common intellectual experiences, etc.
5. **Consolidate program offerings into select "program streams"** - Focus in high-demand areas (STEM, Health), each with a limited set of clearly specified programs leading to credentials

E — ALUMNI / EMPLOYMENT & TRANSFER

1. **Connect curricula with 4-year and Industry partners** –Expected Student competency are communicated and incorporated into program outcomes. Articulation agreements with 4-year schools are prevalent and commonly used.
2. **Remove barriers to graduation** - fees and forms.
3. **Transfer with credentials incentives**
4. **Connect regularly with alumni to gather suggestions for improvement** - student surveys, post-graduation interactions

F — ADVISING, SUPPORT, AND ENGAGEMENT

1. **Make front door engagement inescapable/ Incorporate multiple measures for assessment and placement** - pre-matriculation college testing programs including diagnostics, intervention, advising, and testing; mandatory orientation; mandatory advising; mandatory integrated tutoring/supplemental instruction; abolish late registration; provide non-academic help
2. **Design clear academic pathways including a required education plan and enrollment in a program of study** – case management and intrusive advising; academic planning and career development integrated into a success course
3. **Student and learning analytics-** make real-time feedback, intensive advising, accelerated, flexible, and student-centered learning more available.
4. **Provide faculty and staff professional development targeted to specific sections of the student experience-** Student Services and Academic Affairs collaboration
5. **Integrate instructional and support services across programs of study** - faculty advisors for program concentrators, faculty and student services collaboration in shared responsibility for completion

MEASURES OF SUCCESS

1. Time between when students first enroll and when they enter a program of study (complete 9 credits in a program)
   Secondary Measure: Percentage of students entering a program of study
2. Completion rates for student who enter a program of study
   Secondary Measure: Time to completion after entering a program of study
3. Percentage of students who complete a program of study (including certificates) prior to transfer or employment

Salt Lake Community College

SECTION 14.01
COLLEGE MOTOR VEHICLE POLICY   President's Cabinet: 12/11/07
CHAPTER 2 – BUSINESS – VP BUSINESS   Board of Trustees Approval: 02/13/08
POLICY #C2S14.01   Page 1 of 1

I.   PURPOSE

~~To set forth the policy of Salt Lake Community College with respect to acquisition, ownership, assignment, and maintenance of motor vehicles.~~

II. I. POLICY

Motor vehicles at Salt Lake Community College shall be purchased, operated, maintained and sold in accordance with approved College procedures and laws of the state of Utah.

Salt Lake Community College   Draft Date: 3/6/2013
Policies and Procedures Manual

BUSINESS SERVICES
COLLEGE MOTOR VEHICLE POLICY
CHAPTER 2   President's Cabinet:
PROCEDURE FOR POLICY 14.01   Page 1 of 8

I.   REFERENCES

      A.   Utah State System of Higher Education Policies and Procedures (R550-559)

      B.   Department of Administrative Services, Division of Fleet Operations (Utah Code Annotated §63A-9-101 to §63A-9-809)

      C.   Department of Administrative Services (Utah Code Annotated §63A-9-301)

      D.   Motor Vehicle Review Committee (R27-3-16) and Accident Review Committee, R27-7-4)

      E.   Department of Fleet Operations Policies and Procedures, Section 13.1

      F.   State Fleet Operations Policies and Procedures (63A-9-401).

      G.   College Policy C1S6.01 Fixed Asset Policy

      H.   College Policy C2S10.04 Restricted Purchases and Special Procurement

II.   DEFINITIONS

      A.   Accident Review Committee: A committee defined in Utah Administrative Rule tasked to review all employee accidents and that also responds to requests for informal hearings as provided for in this procedure.

      B.   Low Speed Vehicle: Any vehicle that is not licensed by the Utah Department of Motor Vehicles and that operates on a private or public road, including, but not limited to golf carts, electric vehicles, ATVs, tractors and similar vehicles.

      C.   Motor Vehicle: Includes all passenger and service vehicles that consume fuel, including:

            1. Vehicles registered and licensed with the Utah Department of Motor Vehicles, and

            2   Certain other vehicles and/or equipment designated by the Vice President of Business Services.

            3. For purposes of this policy, motor vehicles excludes low speed vehicles and/or equipment capable of carrying one or more passengers, including aircraft.

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CHAPTER 2
PROCEDURE FOR POLICY 14.01

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D.   Official College Business: includes any authorized use to meet the needs of approved programs, functions, or activities of the College and its officers, departments, organizations, and operating units.

E.   High Occupancy Vehicle: Any vehicle holding seven (7) or more occupants, including the driver.

F.   Cargo Vehicle: Any van or other vehicle designed to carry cargo that has a manufacturer's recommended maximum payload weight.

G.   Vehicle: Vehicles of every type identified in this policy, including low speed vehicles, motor vehicles, high occupancy vehicles, cargo vehicles, and any other vehicle used on College business.

III.   PROCEDURES

A.   Ownership, Acquisition and Disposal of Vehicles

1.   All low speed and motor vehicles ("vehicles") owned or leased by the College shall be held under the administrative management and control of the College's Fleet & Logistics Coordinator.

2.   Vehicle acquisition (through the Purchasing Department), maintenance, and licensing of all vehicles shall be performed by or at the direction of the Fleet & Logistics Coordinator.

3.   The Fleet & Logistics Coordinator will recommend to the Vice President of Business Services the type of motor vehicle to be purchased and made available for departmental use. Departmental needs will be considered as well as the vehicle's record for reliability, maintenance costs, and fuel efficiency.

4.   The Fleet & Logistics Coordinator will recommend to the Vice President of Business Services when surplus or disposal of all College vehicles should occur. After review, removal of the vehicles from the College Inventory System will be authorized by the Vice President of Business Services. When vehicles are no longer needed, no longer serviceable, or scheduled for replacement, surplus or disposal will be handled in accordance with College policy and procedure.

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B.   Vehicle Identification

College motor vehicle color is determined by the Fleet & Logistics Coordinator taking into consideration department preferences and College standards. College operated vehicles display the College or State seal on both driver and passenger sides of the vehicle, as well as a vehicle number on the front left and right rear bumpers. College owned or operated motor vehicles must display exempt (i.e., EX) license plates, unless authorized to display other Utah license plates by the Vice President of Business Services in accordance with and to the extent permitted by applicable state laws.

C.   Official Motor Vehicle Use

1.   College motor vehicles will be used only for official College business, and may not be driven outside the State of Utah without prior written permission from the SLCC Office of Risk Management. A copy of the authorization form will be given to the Fleet & Logistics Coordinator or designee.

2.   Departments may utilize motor pool vehicles under a fee structure to be reviewed on a yearly basis.

3.   Operation of College motor vehicles is limited to persons twenty-one (21) years of age or older (except student body officers eighteen (18) years of age or older driving only in the local metropolitan area), who are authorized, and who: (a) are employees of the College, authorized students, or official volunteers of the College, and (b) possess a valid Utah operator's license, and (c) the operator must be on the "Motor Pool Authorized List" held and maintained by the Office of Risk Management.

4.   Operation of College motor vehicles with passengers is limited to authorized drivers who have not received a moving violation citation, either personal or business related, within the past ninety (90) days.

5.   Use of High Occupancy Vehicles and Cargo Vehicles

(a)   SLCC drivers of high occupancy or cargo vehicles must comply will all requirements below:

(1)   Must be at least 21 years old;

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BUSINESS SERVICES
COLLEGE MOTOR VEHICLE POLICY
CHAPTER 2
PROCEDURE FOR POLICY 14.01

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(2)   Must not exceed State limits on drivers license points applicable to drivers on College business.

(3)   Must have either satisfactorily completed a National Safety Council (NSC) van driver certification course as approved by the SLCC Office of Risk Management or have a current commercial driver's license (CDL). Van driver certification through a satisfactorily completed NSC van driver certification course must be renewed every two (2) years for the hands-on driving portion and every four (4) years for the full course;

(4)   Must, if a driver with a CDL license, submit a current medical card annually and participate in the SLCC Random Drug/Alcohol Testing Program through the Office of Risk Management. The hands-on portion of the High Occupancy Vehicle training must be completed every two (2) years.

(5)   Must take sufficient time before the trip begins to become familiar with the location of lights and windshield wiper controls and other switches on the instrument panel and complete the "Pre- and Post-Operational Checklist. Keep the checklist in the vehicle while driving and turn it in to Fleet Services when vehicle keys are returned.

(b)   Drivers of high occupancy and cargo vehicles are responsible to ensure that:

(1)   The vehicle is not overloaded with equipment, the spare tire is properly secured, and the vehicle manufacturer's payload/trailering specifications are met.

(2)   More than one qualified driver must be designated for trips longer than four hours and drivers must rotate at least every two hours. On trips greater than one hour but fewer than four hours, the qualified driver must take at least one 15-minute rest break mid way through the trip.

(3)   The guidelines that the SLCC Office of Risk Management has set for driving high occupancy or cargo vehicles are followed.

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5.   Sanctions.

    (a)   The privilege to use College vehicles, by individuals or units/organizations or both, will be withdrawn for up to one year for violations of this procedure.

    (b)   Authorized drivers with a moving violation, whether personal or business related, in the preceding ninety (90) days may not transport passengers. Repeat offenders will be restricted for longer periods of time.

    (c)   The privilege of driving College motor vehicles may be suspended or permanently revoked by the Vice President of Business Services for repeated traffic citations, for the use of College vehicles in the commission of unlawful acts, or for misuse of College or other vehicles on official college business. Prior to ordering any such suspension or revocation, the Vice President of Business Services will give notice of the proposed action to the employee or student, and will provide an opportunity for an informal hearing by the College Accident Review Committee.

6.   Any person who operates a College vehicle or combination of vehicles having a combined gross laden weight in excess of 26,000 pounds, must maintain a valid commercial driver's license (CDL) with all applicable endorsements and a current medical card.

7.   Individuals driving College vehicles must enroll in and pass the College approved Driver's Certification Course. Certificates must be renewed every two years.

8.   When parked, persons driving maintenance, cargo, delivery and service vehicles must place a fluorescent orange cone at the bumper of the vehicle adjacent to the path of moving traffic.

9.   All drivers and passengers shall fasten approved safety restraints while riding in College-owned vehicles or other vehicles on College business. Persons failing to fasten restraints may be asked to leave vehicles and are subject to disciplinary action.

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10. Passengers in College Vehicles: Only employees of the College, registered students, official guests on College business, and official volunteers of the College may ride as passengers in College vehicles. Rental vehicles or private vehicles with mileage reimbursement should be used if family members or others accompany the College employee, student, or guest. Animals, except for service animals, are not allowed in College vehicles.

D. Extraordinary Wear and Tear

1. If it is determined by the Fleet & Logistics Coordinator that a department's use of College owned vehicles has resulted in unusual or extraordinary wear and tear, in addition to the normal use rates, additional charges will be charged to the department to offset the resulting additional costs.

E. Insurance

1. All vehicles will be covered by liability, collision, and comprehensive insurance consistent with the requirements of applicable state law and the SLCC Office of Risk Management.

2. The cost of insurance coverage, as determined by the State Office of Risk Management, will be included in the fleet vehicle user fee.

3. Rental vehicles must adhere to the insurance requirement guidelines provided by the SLCC Office of Risk Management and may require that additional insurance be purchased by the renter.

F. Vehicle User Fees

User fees must reflect actual costs of each vehicle, including:

1. Vehicle insurance costs
2. Vehicle maintenance costs
3. Vehicle fuel costs
4. Vehicle replacement costs
5. State of Utah required fees for state-owned vehicles
6. HOV, toll, or other miscellaneous fees charged during vehicle use
7. Other costs as identified by the Vice President of Business Services.

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G.   Traffic Violations

1.   Drivers of College vehicles shall be personally responsible for fines, forfeitures of bail, or other penalties based upon parking and traffic violations and citations or other infractions or violations of law involving the use of College motor vehicles.

2.   After an at fault moving violation or accident, a College employee must complete the College Driver Safety Program again before being authorized to drive on College business in either a College motor vehicle or the individual's own private vehicle.

H.   Reporting of Motor Vehicle Accidents

1.   All motor vehicle accidents in College vehicles or personal vehicles being used on College business must be reported immediately to the appropriate law enforcement agencies (police or highway patrol).   All vehicle accidents or other circumstances resulting in damage to vehicles or property must be reported immediately (day, night, or weekends included) to both the Fleet & Logistics Coordinator and to the College Office of Risk Management.

2.   The driver of the vehicle involved in the accident, or the driver's insurance company, may be responsible for the cost of repairs for accidents caused by negligent or willful acts, or the driver's failure to have an officer investigate the accident. If for some reason a negligent employee does not pay for repairs to the College vehicle, the employee's department will be responsible for the cost of repairs. If the College is unable to collect from the insurance company, or the other driver does not have insurance or resources, the employee's department will pay for the cost of repairs.

I.   Reporting of Mechanical or Safety Defects

1.   Each College owned vehicle shall have an information packet identifying the procedure to be used in reporting mechanical or safety defects. Employees must report any such defects immediately (day, night, and weekends included).   Do not abandon a disabled vehicle.

Upon receipt of such report, the Fleet & Logistics Coordinator shall inspect the vehicle and immediately take appropriate action to bring the

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vehicle into compliance with current safety standards and/or the standards for efficient mechanical operations.

2.   The Fleet & Logistics Coordinator is authorized to take any vehicle out of service until mechanical and safety defects are corrected.

J.   Smoking

1.   All College owned and/or operated vehicles are designated as non-smoking. Any violator or violator's department shall be assessed fees for any damage repair, cleaning, and/or odor removal required as a result of smoking in vehicles.

K.   Maintenance of College Vehicles

1.   All College vehicles, regardless of the department to which they are assigned, will be maintained and serviced on a regular basis, and repairs made through the Fleet & Logistics Coordinator. Repairs to vehicles will be determined by Fleet Services and costs billed to assigned departments.

L.   Replacement of College Vehicles

1.   The College vehicles are intended to be replaced every six years or 85,000 miles.

M.   Vehicle Safety Requirements

1.   Except for OSHA required hearing protection, the College prohibits the use of earphones, ear buds, or other devices that inhibit the driver's ability to hear warning signals and hazards while operating vehicles.

2.   **Cellular Phones: While driving a College or personal vehicle on College business, pull off the road into a safe area before placing or receiving cellular phone calls, or reading and/or sending electronic messages. If an emergency phone call must be made or received while driving, a hands-free headset or speaker phone must be used whenever possible.**

Salt Lake Community College
Capital Improvement Projects in Excess of $100,000

Fiscal Year 2013-14

Project

Window Replacement – Science & Industry Building	$120,000
Replace Boiler #1 – Taylorsville Redwood	$345,000
Upgrade Vav Controls – Taylorsville Redwood	$543,000
Upgrade Restrooms – South City	$361,000
Replacement of Galvanized Piping in North Wing –South City	$482,000
Roof Replacement – Lifetime Activities Center Taylorsville Redwood	$1,124,000
Replace Pavers East Entrance Fountain Area – South City	$302,000
Fire Alarm Upgrade – Taylorsville Redwood: ATC, HP, Lib, SI	$163,000
Replace Roof – Meadowbrook Building A	$400,000

Status of Capital Improvement Projects in Excess of $100,000

Fiscal Year 2012-13

In Process

Restrooms Remodel – Applied Technology Center	$358,000
Storm Drain Modification – South City	$300,000

Complete

Repair of Parapet Wall over West Entrance – South City	$300,000
Replace Hot & Cold Water Piping – Construction Trades Building	$365,000
Fire Alarm System Upgrade – South City	$450,000
Replace Carpeting in All Locker Rooms – Lifetime Activities Center	$175,000

Tab I

Work Program Revisions
August 2013

Utah State Board of Regents policy, R220 *Delegation of Responsibilities to the President and Board of Trustees,* requires that the Board of Trustees review and approve budget transfers that impact legislative work programs also known as appropriations. The College is requesting Trustee review and approval of work program revisions for both FY 2013 and FY 2014.

FY 2013

The College would like to inform the Trustees of a one-time work program revision in the institution's appropriated state tax funds for FY 2013.

- E&G State Appropriations
  - ➤ Reduce the E&G Tax Fund Appropriation by $126,800 to reflect the one-time reduction for O&M for the CFNM building.

FY 2014

The College requests that Trustees approve an ongoing work program revision in the institution's appropriated dedicated credits (tuition) for both E&G and the SAT line item in FY 2014.

- Dedicated credits (tuition)
  - ➤ Increase the E&G budget by $1,635,400 to reflect the revenue generated by the Regent approved tuition increase.
  - ➤ Decrease the SAT budget by $193,000 to reflect expected tuition revenue collections.

SALT LAKE COMMUNITY COLLEGE

OPERATING BUDGETS

2013-14

Salt Lake
Community
College

Salt Lake Community College
Operating Budget Report

State of Utah
2014 Appropriated Budget

- Capital Facilities 1%
- Debt Service 4%
- Transportation 9%
- General Gov't 7%
- Social Services 34%
- Higher Education 12%
- Public Education 30%
- Law Enforcement 5%
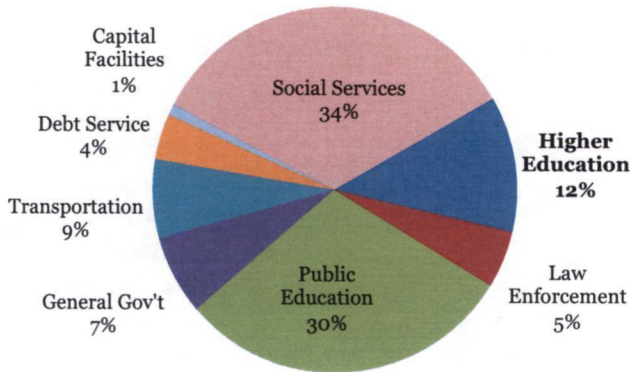
Higher Education
2014 Appropriated Ongoing Tax Funds Budget

- MEC 0.0%
- UCAT 4.5%
- SBR 2.2%
- SLCC 8.8%
- DSC 3.3%
- SNOW 2.0%
- UU 33.5%
- USU 20.2%
- WSU 9.2%
- UVU 11.7%
- SUU 4.7%
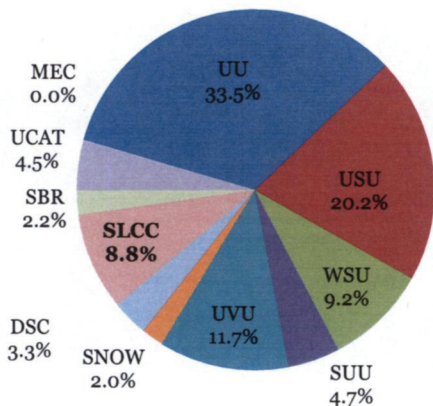
Salt Lake Community College
2014 Estimated Total Operating Budget

- Grants & Contracts 17.4%
- State Tax Funds 25.3%
- Auxiliaries, Sales, Services 5.0%
- Other Sources 0.9%
- Capital Funds 19.9%
- Tuition & Fees 30.2%
- Gifts & Donations 0.9%
- Investment Income 0.3%

Total: $273,781,469

Salt Lake Community College
History of Appropriated State Tax Funds
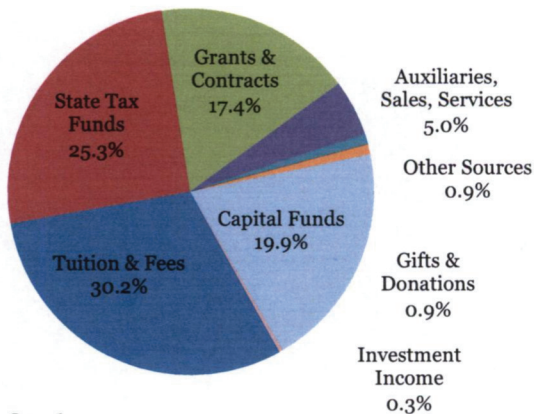
Five Major Budget Classifications:

➤ **General Operating Budget**
Primary budget for college; supports salaries, benefits, supplies; funded thru tax funds and tuition revenues

➤ **Capital Budget**
*One-time funds used to support new buildings and remodels – **cannot** be used for salaries or ongoing operating expenses*

➤ **Auxiliary Budget**
Student Center, Food Service and Bookstore activities – intended to be fully self-support

➤ **Restricted Budget**
Funded by external groups via grants and contracts for specific projects and programs

➤ **Designated Budget**
Generally funded thru student fees and intended to be self-support programs. Parking Services is an example of a designated budget

Salt Lake Community College

FY 2014 Operating Budget (All Funds)

2014 SLCC Total Operating Budget
All Funds
$273,781,469
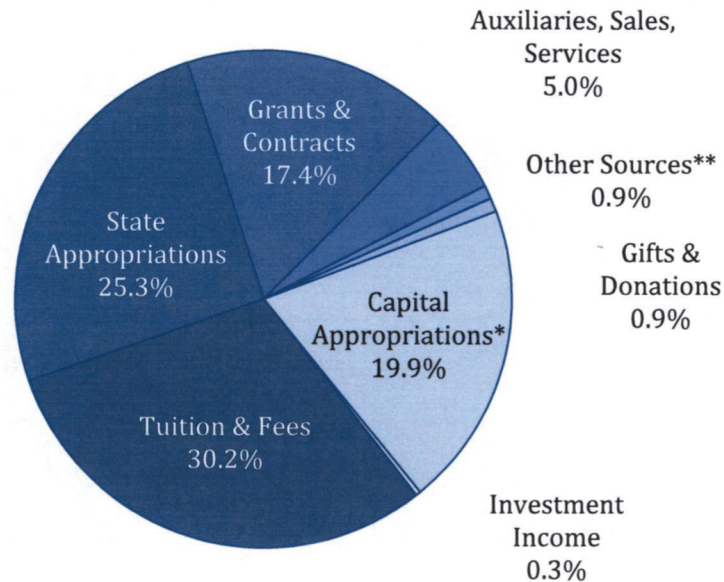
Revenue Source	Amount	% of Budget
Tuition & Fees	$82,767,964	30.2%
State Appropriations	69,352,500	25.3%
Grants & Contracts	47,730,273	17.4%
Auxiliaries, Sales, Services	13,736,169	5.0%
Other Sources**	2,444,206	0.9%
Gifts & Donations	2,425,357	0.9%
Capital Appropriations*	54,500,000	19.9%
Investment Income	825,000	0.3%
Total Estimated Revenue	$273,781,469	

*Capital Appropriations represent the one-time state tax funds assocaited with the IAB and CFNM Buildings
Without Capital Appropriations, the Total Operating Budget is estimated at $219,281,469.
**Other sources include Indirect, Athletics, Continuing Ed, Designated Fees, Union Pacific O&M

Salt Lake Community College
FY 2014 Appropriated Operating Base Budget

SLCC Operating Budget
by Line Item
Total Budget: $129,706,400

- Education & General 94.6%
- School of Applied Technology 5.3%
- Educationally Disadvantaged 0.0%
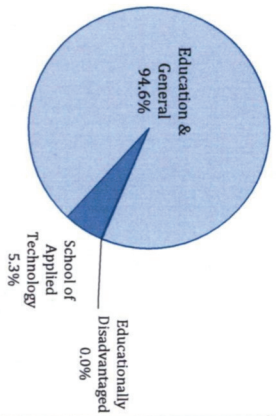
SLCC Operating Budget
by Revenue Source
Total Revenue: $129,706,400

- State Tax Funds 53.5%
- Tuition & Fees 45.9%
- Transfers 0.4%
- Other Sources 0.2%
- Sales & Services 0.0%
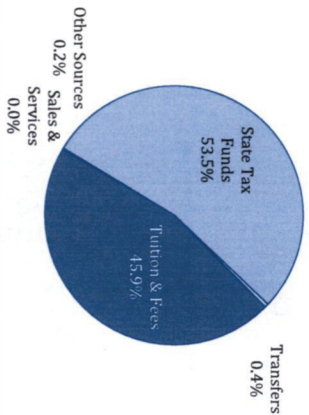
SLCC Operating Budget
by Expense Category
Total Expense: $129,706,400

- Total Salary & Wages 57.6%
- Employee Benefits 22.9%
- Current Expense 15.1%
- Fuel & Power 2.8%
- Travel 0.2%
- Equipment 1.4%
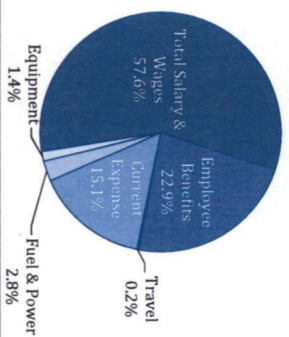
	Education & General	School of Applied Technology	Educationally Disadvantaged	Total Appropriated Budget
Revenues:				
Tuition & Fees	$58,586,400	$947,000	$0	$59,533,400
Sales & Services	55,000	0	0	55,000
Other Sources	200,000	0	0	200,000
Transfers from SBR[1]	565,500	0	0	565,500
State General Fund	9,863,000	4,140,200	178,400	14,181,600
State Education Fund	53,376,100	1,794,800	0	55,170,900
Total Revenues	$122,646,000	$6,882,000	$178,400	$129,706,400
Expenditures:				
Salaries	47,653,731	2,884,174	0	50,537,905
Wage Related Faculty	14,561,045	1,200,467	0	15,761,512
Wage Payroll	7,982,019	384,134	0	8,366,153
Total Salaries & Wages	$70,196,795	$4,468,775	$0	$74,665,570
Employee Benefits	27,956,562	1,696,963	0	29,653,525
Total Personnel Services	$98,153,357	$6,165,738	$0	$104,319,095
Travel	293,570	20,600	0	314,170
Current Expense[2]	18,863,863	605,062	178,400	19,647,325
Fuel & Power	3,520,544	90,600	0	3,611,144
Equipment	1,814,666	0	0	1,814,666
Total Expenditures	$122,646,000	$6,882,000	$178,400	$129,706,400

By Function:

	Budgeted Amount	%
Instruction	$65,228,211	50.3%
Academic Support	7,362,447	5.7%
Student Services	12,754,576	9.8%
Institutional Support	24,016,927	18.5%
Facilities	19,397,414	15.0%
Public Service	153,825	0.1%
Scholarships	793,000	0.6%
Total Dollars	$129,706,400	

Average Salary and Wage Increases:

Faculty	2.26%
Executives	2.08%
Staff	1.92%
Hourly Teaching	1.00%
Hourly Non-Teaching	1.00%

1. Beginning FY 2013 the LFA has required that we report funds transferred from SBR in our initial operating budgets
2. Current Expense includes: computer-related purchases and services, leases and rentals, contracts, service and repairs, insurance supplies, minor equipment and scholarships, etc.

Salt Lake Community College

Review of Benefits as a Percentage of Total Compensation and Salaries & Wages

Utah Public Education Agencies			
	SLCC FY 14 Budget	USHE Institution Average FY 14 Budget	Public Ed FY 12 Actual
Salaries & Wages % of Total Compensation	71.57%	72.26%	70.37%
Benefits % of Total Compensation	28.43%	27.74%	29.63%
Benefits % of Salaries & Wages	39.72%	38.38%	42.10%

National: Service Providing Industry		
	All Service Workers March 2013	Jr. Colleges, Colleges & Universities March 2013
	71.10%	71.70%
	28.90%	28.30%
	40.55%	39.39%

Sources

USHE S10 Budget Forms (FY14)

USOE Superindendent Annual Report - Financial Data http://schools.utah.gov/data/Superintendents-Annual-Report/AR-2011-2012/F10TotalRevenueExpenditureAnalysis.aspx

Bureau of Labor Statistics Economic News Release "Employer Costs for Employee Compensation Summary" dated March 2012 - Table 10 http://www.bls.gov/news.release/ecec.t10.htm

<div align="center">

Salt Lake Community College

Board of Trustees

August 2013

2013-14 Appropriated Operating Budget

Additional Information

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* The Legislature appropriated funding equivalent to a 1% salary increase to support rate increases in health and dental insurance and retirement premiums. As directed by the Board of Regents, the College is using a portion of revenue proceeds from its first-tier tuition increase to provide full- and part-time employees a 1% salary/wage base increase and setting aside an additional 1% to support performance based and equity adjustments.

*The State Board of Regents approved a 6% tuition increase for FY14: (5% first-tier and 1% second-tier resepectively.) General student fees will also increase $3.50 per semester for full-time students.

* The Legislature appropriated new ongoing funds to support both Equity ($2,103,100) and Mission Based Priorities ($1,063,600) for FY 2014 in the College's E&G line item. Additionally the Legislature appropriated $150,000 in ongoing funds to support the SLCC's involvement in the Engineering Initiative.

Salt Lake Community College

Institutional Investment Income Fund Operating Budget FY 2014 & FY 2013

		2012-13 Revised Budget 10/15/12	2013-14 Proposed Budget 8/14/13
Revenues:			
Prior Year Carry Forward Revenues*		$260,295	$184,300
Interest Earnings		800,000	825,000
Unrestricted Gifts and Grants		2,000	2,000
Total Revenues		**$1,062,295**	**$1,011,300**
Expenditures:			
A. Academic Program Enrichment		$0	$0
B. Cultural Enrichment			
Memberships		2,000	2,000
Convocation		15,000	15,000
	Subtotal	17,000	17,000
C. Scholarships, Fellowships, and Student Aid			
Federal Financial Aid Matching		29,000	29,000
Quasi Endowment Scholarships		6,000	6,000
	Subtotal	35,000	35,000
D. Faculty/Staff Development and Recognition			
Program Development		15,000	15,000
Leadership Academy		10,000	10,000
Professional Development Day		7,000	7,000
Employee Recognition/Service Awards		10,000	10,000
Faculty & Staff Development		4,000	4,000
Educational Reimbursement		20,000	50,000
Divisional Activities and Support		26,000	26,000
Special Events		7,000	7,000
Staff Association Awards		5,000	5,000
	Subtotal	104,000	134,000
E. Campus Development			
Community Awareness		15,000	15,000
Software Maintenance - TouchNet/SCT		82,000	7,300
	Subtotal	97,000	22,300
F. Seed Money for Program Grants and Contracts			
Consulting		4,000	4,000
	Subtotal	4,000	4,000
G. Fund Raising and Institutional Development			
	Subtotal	0	0
H. Equipment Acquisitions			
	Subtotal	0	0
I. Other E&G Current Operating Support			
Auditing & Regents Support		22,000	23,000
Business Office Staff Support		131,378	130,000
Food Service Chef Support		35,000	0
LHM Entrepreneur Center O&M		85,000	95,000
Bank Service/Credit Card Charges		620,000	550,000
Miscellaneous		1,000	1,000
	Subtotal	894,378	799,000
J. Transfers to Other Funds			
Quasi-Endowment Funds-Principal		0	0
Plant Funds		(89,083)	0
	Subtotal	(89,083)	0
Total Expenditures		**$1,062,295**	**$1,011,300**

Salt Lake Community College

Auxiliaries Operating Budgets FY2014 & FY2013

	STUDENT CENTER		COLLEGE STORE		FOOD SERVICE		TOTAL AUXILIARY BUDGET	
	FY 2012-13	FY 2013-14	FY 2012-13	FY 2013-14	FY 2012-13	FY 2013-14	FY 2012-13	FY 2013-14
Revenues:								
Student Fees	$1,230,000	$1,226,000					$1,230,000	$1,226,000
Sales & Services			$9,620,800	$9,033,000	$2,144,300	$2,552,300	$11,765,100	$11,585,300
Other Sources	$898,000	$883,000					$898,000	$883,000
TOTAL REVENUES:	$2,128,000	$2,109,000	$9,620,800	$9,033,000	$2,144,300	$2,552,300	$13,893,100	$13,694,300
Expenditures:								
Salaries	$445,000	$449,500	$440,000	$397,586	$219,400	$227,385	$1,104,400	$1,074,471
Wages	$268,000	$164,000	$478,500	$500,000	$682,900	$674,697	$1,429,400	$1,338,697
Total Salaries & Wages	$713,000	$613,500	$918,500	$897,586	$902,300	$902,082	$2,533,800	$2,413,167
Employee Benefits	$293,000	$322,000	$302,700	$268,456	$130,500	$166,619	$726,200	$757,075
Total Personnel Services	$1,006,000	$935,500	$1,221,200	$1,166,041	$1,032,800	$1,068,701	$3,260,000	$3,170,242
Travel	$6,000	$6,000	$15,000	$18,000	$7,000	$5,000	$28,000	$29,000
Current Expense	$609,000	$615,500	$8,359,600	$7,818,959	$1,069,500	$1,470,600	$10,038,100	$9,905,059
Utilities	$197,000	$223,000					$197,000	$223,000
Equipment	$10,000	$7,000	$25,000	$30,000	$35,000	$8,000	$70,000	$45,000
Auxiliary Indirect Cost Allocation	$300,000	$322,000					$300,000	$322,000
Total Other Expenses	$1,122,000	$1,173,500	$8,399,600	$7,866,959	$1,111,500	$1,483,600	$10,633,100	$10,524,059
TOTAL EXPENDITURES:	$2,128,000	$2,109,000	$9,620,800	$9,033,000	$2,144,300	$2,552,301	$13,893,100	$13,694,300

BUSINESS SERVICES
COPYRIGHT OWNERSHIP/INTELLECTUAL PROPERTY
CHAPTER 2   Board of Trustees Approval:
POLICY 12.02   Page 1 of 1

I.   **POLICY**

It is the policy of Salt Lake Community College to establish procedures to clarify the ownership of copyright protected works of the College, its faculty, staff, and students, and to outline the prospective use rights individuals have during the course of affiliation with the College.

Salt Lake Community College
Policies and Procedures Manual

BUSINESS SERVICES
COPYRIGHT OWNERSHIP/INTELLECTUAL PROPERTY
CHAPTER 2   Cabinet Approval: 05/14/2013
PROCEDURE FOR POLICY 12.02   Page 1 of 5

I.   **REFERENCES**

   A. United States Code Title 17, Copyright Act of 1976, as amended.

   B. Utah State Board of Regents Policy R-401.

   C. Salt Lake Community College Curriculum Handbook.

   D. SLCC Policy Chapter 4, Section 1.01, Academic Freedom, Professional Responsibility and Tenure.

I.   **DEFINITIONS**

   A. Copyright Ownership Contract means a standard agreement between the College and the employee defining ownership of a specific copyright protected work. Where the copyright protected work has commercial value, the agreement also clarifies matters of revenue. College contract review processes must be followed.

   B. Copyright Protected Work means a work that is the product of original creation fixed in tangible forms of expression. The types of materials subject to copyright protection include, but are not limited to, the following:

      1. Literary works (which includes but is not limited to books, periodicals, manuscripts, advertising copy and other works that can be expressed in words, numbers, or other verbal or numerical symbols)
      2. Musical works (including any accompanying words)
      3. Dramatic works (including any accompanying music)
      4. Pantomimes and choreographic works
      5. Pictorial, graphic, and sculptural works
      6. Motion pictures and other audiovisual works
      7. Architectural works
      8. Electronic course materials and software used in on-line or tele-courses
      9. Core elements of curriculum
      10. Computer programs or databases and associated documentation
      11. Other Works of authorship, as defined in the USC Title 17 fixed in a tangible medium of expression

   C. Core Elements Of Curriculum means the foundational elements of curricula, such as the Program Curriculum Outline (PCO), Course Curriculum Outline (CCO),

Salt Lake Community College
Policies and Procedures Manual

BUSINESS SERVICES
COPYRIGHT OWNERSHIP/INTELLECTUAL PROPERTY
CHAPTER 2   Cabinet Approval: 05/14/2013
PROCEDURE FOR POLICY 12.02   Page 2 of 5

documents associated with Utah State Board of Regence Policy R-401, and any other formal documents and their contents associated with the development or approval of a program or course, including but not limited to:

1. Sample syllabus
2. Course content
3. Learning outcomes
4. Web links to supplementary content
5. Tests, test questions, and answer keys
6. Reading lists
7. Bibliographies
8. Standardized materials developed by departments for use with specific courses

~~Core elements of curriculum do not include individualization by faculty members of elements listed above. They do not include other supplemental materials designed to enrich the course which are developed by faculty members for their use in teaching the course, such as class or lecture notes, PowerPoint presentations, or other similar enhancements. They do not include other tools or technologies used to present course content.~~

D. Course Individualization means the use by faculty members of materials designed to compliment, accompany, and enhance the core elements of curriculum listed above. Such materials specifically include supplemental materials designed to enrich a course that are developed by faculty members for their use in teaching a course, such as class or lecture notes, PowerPoint presentations, or other similar enhancements. They include the tools or technologies used to present course content.

E. Independent Effort means research, writing, or other professional enrichment activities performed by an employee to advance his or her knowledge where the choice, content, and direction of the effort is determined by the employee without direct assignment or supervision by the College and for which no significant College resources are used.

F. Scholarly Works means copyright protected works of nonfiction, novels or other works of fiction, articles, presentations for professional organizations, or other copyright protected works, such as poems, musical compositions and visual works of art, regardless of the medium of expression. Scholarly works includes the products of independent effort.

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Policies and Procedures Manual

BUSINESS SERVICES
COPYRIGHT OWNERSHIP/INTELLECTUAL PROPERTY
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PROCEDURE FOR POLICY 12.02   Page 3 of 5

G. <u>Scope of Employment</u> means the combination of tasks, activities, projects, or other work for which the employee was hired, whether or not specifically listed on the employee's job description.

H. <u>Significant College Resources</u> means the use of College administered funds or College funded time, facilities, or equipment. The incidental use of office or library facilities or College computers commonly made available to similarly situated employees will not be considered as such use. The incidental use of other equipment that imposes no significant wear and tear, use of consumables, additional cost, or loss to the College will not be considered as such use. The use of time or salary provided by the College to the employee while on sabbatical will not be considered as such use.

I. <u>Use Rights</u> means, as related to the College, its employees, contractors, and students, the non-exclusive, royalty-free, perpetual, and irrevocable rights of a party to make defined uses of a copyright protected work, with appropriate attribution, when the specified party does not hold the intellectual property rights to that work.

J. <u>Work Made for Hire</u> means any work prepared by an employee within the scope of his or her employment. It includes, but is not limited to, all work produced in fulfilling job responsibilities, such as data, reports, core elements of curriculum, tests (and test answers), institutional projects, software developed for College computing systems, or work created or produced by the employee primarily for use at or by the College. It also includes work specially ordered or commissioned by the College through a written agreement, such as on-line courses, tele-courses, computer programs, contributions to departmental or collective work, audiovisual works, translations, or other such projects.

II. **PROCEDURES**

A. <u>College Rights</u>

1. College Ownership of Copyrights. The College retains sole ownership of all core elements of curriculum used in, or specifically developed for, curriculum taught currently or historically in College instructional offerings. The College considers all such work to be created within a faculty member's scope of employment and to be a work made for hire. The College also retains sole ownership of all work made for hire by non-faculty employees of the institution, as well as work performed by contractors on behalf of the College.

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Policies and Procedures Manual

BUSINESS SERVICES
COPYRIGHT OWNERSHIP/INTELLECTUAL PROPERTY
CHAPTER 2   Cabinet Approval: 05/14/2013
PROCEDURE FOR POLICY 12.02   Page 4 of 5

2. College Right to Assign Copyrights. The College reserves the right to assign, at its sole discretion, any ownership rights it has to copyright protected works upon such terms as it deems beneficial and fair to all parties.

3. College Use Rights. The College retains the right to use materials developed by employees for use in College programs and courses as outlined in this procedure when no written ownership agreement exists to otherwise define College and employee rights. Such use rights do not extend to course individualization scholarly works, or the products of independent effort.

B. Employee Rights

1. Employee Ownership of Copyrights. The College will not assert an ownership interest in the copyright of scholarly works or the products of independent effort related to the author's academic or professional field, regardless of the medium of expression. The original creator of the copyright protected work retains ownership rights to the copyright of such work, unless:

   a. The work is a work made for hire;

   b. The work is commissioned by the College as a work made for hire under a signed copyright ownership agreement;

   c. The work is created as a result of an agreement between the College and a third party that assigns copyright ownership to either the College or the third party (this includes grant funded projects);

   d. The work is considered a core element of curriculum; or

   e. The work is created using significant College resources.

2. Employee Use Rights. Employees have the right to use, for the same official College purposes for which a work was created, works created by similarly situated employees when no written ownership agreement exists to otherwise define College and employee rights. For example: materials created by one faculty member for use in a particular course may be used by other faculty members teaching the same or related courses; a spreadsheet format created by

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Policies and Procedures Manual

BUSINESS SERVICES
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one employee may be used by another employee to document the same type of data. Such use rights do not extend to course individualization, scholarly works, or the products of independent effort.

C. Use of Significant College Resources. Unless otherwise approved in advance by the College president, the use of significant College resources shall be limited to those purposes that promote the College's mission and shall not be used for personal gain or personal commercial advantage.

D. Copyright Ownership Agreement. Where copyright protected works are created under a specific written agreement between the College and its employee and the agreement defines the obligations and ownership rights of each party, the agreement shall take precedence over any parts of this Procedure that may be inconsistent with that agreement. The employee and the College must enter into a copyright ownership agreement:

1. Before work begins on creation of a work when significant College resources will be used to create, distribute, or market the work;

2. When the College specifically assigns or commissions the work from the employee;

3. When it may be unclear that the contemplated work (or work already in progress) falls within the definition of a scholarly work or as being the result of independent effort; or

4. When the contemplated work will have commercial value.

E. Student Rights. Unless a specific written agreement between the College and the student or a third party defines other ownership arrangements, students hold the ownership rights to their copyright protected works for which academic credit is received, including the contents of e-portfolios, artistic works, literary works, musical works, or other creative works or materials created as part of their educational experience at the College.

1. Works created by a student within the scope of College employment as an employee, work study student, or volunteer at the College are considered to be works made for hire and ownership and all other legal rights in the copyright protected work are owned by the College.

Tab L

BOARD OF TRUSTEES REPORT
Reporting: Vice President of Student Services
August 2013

Assistant Vice President for Student Planning & Support

Enrollment Management Efforts

All departments within Student Planning & Support have been actively engaged in enrollment management efforts this summer.

- School Relations is conducting a calling campaign for continuing but not-yet registered students. To date we've identified some 30,000 students who were registered last year but have not yet registered for fall semester.
- The First Year Experience team is calling new students who participated in orientation but have not yet registered. QuickConnect orientation sessions have been redesigned so that each of them now includes a more intentional course planning session and a registration component.
- Disability Resource Center Accessibility Advisors called 245 students on their caseload that had not registered for fall, and are making appointments to meet with those students to plan fall schedules and register for classes.
- TRIO staff has been working with their students to ensure that all Quest Summer Bridge, Student Support Services, and incoming Educational Talent Search students are registered for fall. Academic Advisors are busy meeting with over 2,000 students on some level of academic probation (P1, P2, P3) to release holds on their accounts so students may register for fall classes.
- Employment Advisors from Career and Student Employment Services are working with sponsoring businesses to encourage their employees to enroll in Weekend College and SLCC's Accelerated Business program.

Assistant Vice President for Student Enrollment Services

International Application Now On-line

International students have been applying with the regular online SLCC Application for Admission for many years; however, their unique requirements did not allow the application to process into Banner. The manual process required significant staff time in printing paper copies of the application and manually inputting the data into Banner. With the assistance of the Office of Information Technology, applications for international students are now able to stream directly into the regular application process and are in Banner within 24 hours of being received. Multiple benefits are evident from this change: significant amounts of staff time are being saved in both the International Student Services and Data Center offices; international students are receiving faster correspondence; records are more accurate; reporting is cleaner and more updated; and fsaATLAS software and associated programs to manage international student data are better utilized. In addition, the application design was updated to better meet the needs of the diverse international population the International Student Services office serves.

Assistant Vice President for Student Life & Leadership & Dean of Students

Health & Wellness Services

Lorri Castro-Zenoni, Health & Wellness Director, has been appointed the National Chair of the ACHA Wellness Needs of Military Students Coalition for the period of June 1, 2013-May 31, 2015. ACHA is the American College of Health Association whose mission is to provide advocacy, education, communications, products, and services, as well as promote research and culturally competent practices to enhance its members' ability to advance the health of all students and the campus community.

BOARD OF TRUSTEES REPORT
Reporting: Vice President of Institutional Advancement
August, 2013

DEVELOPMENT OFFICE REPORT

- **Contributions** received 15 February through 30 June 2013: **$351,068**
- Total contributions for Fiscal Year 2013: **$762,029**

- **Non-Cash Gifts** received 15 February through 30 June 2013: **$137,380**
- Total non-cash value for Fiscal Year 2013: **$566,232**

- **Sponsorships** received 15 February through 30 June 2013: **$134,513**
- Total sponsorships for Fiscal Year 2013: **$234,695**

INSTITUTIONAL MARKETING & COMMUNICATIONS

- Summer 2013 and Fall 2013 Enrollment Management & Recruitment Strategies and Channels:
  - Web Site: Slides on the home page including six different messages
  - MyPage Email – Continuing Students
  - External Email Blasts and Text Message Campaign
  - Digital Signage – Marquees at Jordan, Miller and Redwood – TV panels at all campuses
  - Direct Mail/Postcard and Globe Newspaper Wrap
  - Phone Bank Outbound – Continuing Students and Students of Color
  - Social Media – Twice weekly enrollment message across all channels
  - Outdoor/Transit Ads and Radio Campaigns
  - Online Banner Ads and Paid Search

- Salt Lake Community College appeared in 575 articles in the local, state and national media in May 2013, with estimated earned media value of $331,572.66. Articles included SLCC Know Greater Heroes program, Goldman classes as a boost to Utah small business and an award to the Disability Resource Center from the National Federation of the Blind.
- Salt Lake Community College appeared in 572 articles in the local, state and national media in June 2013, with an estimated earned media value of $274,329.50. Features included the Nerdapalooza tradeshow, SLCC community gardens and SLCC Community Writing Center participation in the recent Salt Lake Arts Festival.

MEDIA OPERATIONS

- Media Operations continued work with Distance Education to produce video and media components for on-line and hybrid courses; a Humanities series on Religion in Utah; and Business 1010 class videos.
- Community outreach included a live TV broadcast 'Meet the Candidates' program from Taylorsville City Hall, and a Community Roundtable show with former Senator Bob Bennett discussing immigration reform.

Since the end of the legislative session, the government relations team has been working to develop a legislative strategy for the upcoming session. A key piece of that strategy will be a legislative request that highlights the College's commitment to its mission as a comprehensive community college. The College will request additional state funds beyond the USHE system budget request to help students not only access higher education training opportunities, but ensure their success and completion of their educational goals, certification and associate's degrees. The final request will include funding for new student advisors and faculty, as well as new and updated instruction equipment for CTE courses and programs.

The College is also preparing a request for a new building at the Meadowbrook Campus. The building will replace an existing building and will provide additional lab and classroom space as well as the required infrastructure to house the most technologically advanced equipment for CTE programs in areas such as advanced manufacturing.

During the last legislative session the legislature established an interim Education Task Force comprised largely of the leadership from both the House and Senate. The task force has met twice to date, and has explored a wide range of topics facing both public and higher education. The topics discussed during the first two meetings have been large policy issues that have not dealt with the College specifically. The government relations office will continue to attend the meetings and monitor the work of the task force.

The Higher Education Appropriations Subcommittee will be meeting in August and October and will be addressing several topics of interest to the College, including equity funding and costs of CTE courses.

The legislature's Legislative Management Committee, consisting primarily of legislative leadership, met in June. One of the topics was the legislature's internship program. Currently SLCC students are not eligible to work as interns on Capitol Hill during the legislative session. Tim Sheehan testified at the committee meeting, requesting that SLCC students be considered as potential interns by the legislature. The committee staff members are going to review the intern program and make recommendations for changes. Those recommendations will be presented to the full committee in the next several months.

With the College's legislative and building requests being finalized, Tim Sheehan will now begin to meet regularly with as many legislators as possible, starting with leadership and the key committees.

Salt Lake Community College is moving forward on the application for the Carnegie Engagement Classification, an elective classification awarded to institutions that demonstrate institutional commitment to engagement, curricular engagement, and intentional and mutually beneficial relationships with community partners.

At the end of May, the College registered our intent to apply for the Carnegie Engagement Classification. In June, the College's Community Partnership Council adopted a timeline for the application process and started collecting specific anecdotal and quantitative data demonstrating community engagement practices. Together with data collected throughout the Spring and Summer, the data provides the basis for the application and ongoing planning by the Community Partnership Council. Planning is supplemented by information gathered during outreach to Utah and other state institutions about their efforts to enshrine community engagement.

The College has already seen benefits from the Carnegie Classification application process. For example, the work we have done around community engagement helped facilitate staff proposals for community engagement leave time, a policy that, if adopted, will encourage staff to volunteer with College partners, deepening College relationships with those organizations and the communities that they serve.

Faculty Report to the Board of Trustees – August 2013

"Connections:" the 2nd Annual Academic Planning Day and Senate Summer Retreat.

On July 12, 2013, faculty senators joined with key academic and student-services administrators to map out our strategic priorities for the year.   The theme of our Retreat was "Connections" – how our students connect to the college and their education, and how the many branches of our institution connect their efforts together.

Connections with our Many and Diverse Students:

Dr. Kyle Reyes, from the Office of the President at UVU, and one of our favorite people to think with when it comes to inclusion in higher education, facilitated our morning session.

As we know, one of the major loss points for students, especially early in their academic endeavors, is because a connection was not cultivated between them and the college, the course content, and individual persons (fellow students, staff, faculty). As Terry O'Banion noted in his presentation to our campus this past spring, one of the first principles for student success must be the following: "Every student will make a significant connection with another person as soon as possible." He explained that in the CCSSE, when community college students were asked 'what is the most important factor related to staying in college?,' they answered resoundingly, "A faculty member, counselor, advisor or other student *knows my name*."   This is a profound statement. What does it mean to "know my name"? It means that one is recognized as a person with dignity, and respected as an individual. It means one is not invisible. It means that one is spoken to, or even better *with*, not about. One is heard. When we reflect on the deep meaning of that "knowing my name," we see that this connection, at its heart, is about inclusivity: it's about the participation in, and the creation of, a common sphere of learning and exploring, by many peoples from many social and cultural locations.

Ecologies of Learning

And as we continue to focus on how students find their place, their voices, and their paths, we see that learning does not happen only within the classroom, but throughout the college and community. Our concerts and theatre productions, cultural events, student clubs, career fairs and student conferences, tutoring and advising, community service projects, undergraduate research, Bruin Bashes and Bruin Basketball: All of these activities are interconnected learning experiences. The more we see these connections, the more we understand that student success is highly dependent on the ways we cultivate what-could-be-thought-of-as an *ecology of learning:* interdependent efforts that unite to build a vibrant and complex system of learning.

To that end, then, our afternoon was focused on how we might connect our course curricula, activities and pedagogies to the many other learning experiences at the college and in the community. We honed in on three areas and identified these areas to pursue in the coming year:

First Year Experience:
➢ Program-specific "pathways," for first-year, and for degree, coordinated by Senate Curriculum Committee and departments.
➢ Adjunct Faculty Training Programs on FYE through our FTLC , in conversation with our FYE office.

Cultural and Other Co-curricular Programming
➢ Improve the embedding of co-curricular activities into content of classes, through among other things, the creation of a centralized website repository of event-specific readings, activities, archives, etc.
➢ Build up our science and industry event offerings, via a kind of "Ted Talks"-inspired programming.

Other High Impact Practices
➢ Continue to develop clearer pathways through the creation of learning communities, accelerated programs, cohorts, and structured pathways
➢ Tailor some of our key Gateway courses for specific disciplines.

Thank you, and we look forward to the coming year,
Jane Drexler, Faculty Senate President
Joe Gallegos, Faculty Association President

Staff Association Report – August 2013

The Staff Association held their Summer Gathering on Tuesday, June 25th at 2:00 p.m. in the Student Event Center in the Student Center.

The new 2013-2014 Executive Board was announced and welcomed.

Past President:	Desi Nielsen
President:	Mike Blain
President Elect:	Daniel E. Hansen
Secretary:	Alison Arndt-Wild
Historian:	To be appointed
Jordan Delegate:	Angela Harvey
Delegate Elect:	Abio Ayeliya
Meadowbrook/Highland/Westpointe Delegate:	Annette Moulder
Delegate Elect:	Russ Collett
Miller Campus Delegate:	Rochelle Thomas
Delegate Elect:	Julia Ellis
Taylorsville/Redwood Delegate:	Cathy Blake
Appointed Delegate to replace Mike Blain:	Angie Hunter
Delegates Elect:	Shirley Brock
	Gus Calder
South City Campus/Airport/Library:	Faye Fischer
Delegate Elect:	Will Unga

New staff benefits were also announced.

Michael Blain
Staff Association President

The Salt Lake Community College Student Association's goals this year revolve around ways to enhance the students overall experience while getting their education. This includes working extensively with clubs and the regional programming boards to combine some activities and reduce the number of events to increase the attendance for other activities. Club collaboration will also help bring more diversity to our events to reach out to more students here at Salt Lake Community College.

Student Life

We recently had a "Movie under the Stars" on the Taylorsville Redwood campus the evening of June 20, featuring the blockbuster "G.I. Joe: Retaliation". Approximately 150 students and community members attended the film on the lawn west of the Student Center.

Leadership Development

May 13-16 we brought 51 student leaders to join other colleges in St. George for the Utah Leadership Academy (ULA) for three days of training to do our work most effectively. Keynote speakers Merilee Webb and Thurl Bailey each delivered messages that refocused us on what's really important as student leaders, and various breakout sessions gave us opportunities to learn more about our respective positions, and discuss with our peers who do similar work.

Every Thursday we hold leadership training for the new and returning SLCCSA members. This creates lots of involvement and hands on experience to prepare us so we can hit the ground running when fall arrives.

August 12-13, we will have our annual Fall Conference with 150 student leaders from Student Life & Leadership, Clubs and team captains to join us. This great opportunity will help students get to know others from different areas, develop leadership skills and have loads of fun through seminars and lots of activities.

Student Government

On August 5 the Student Senate is having a lunch and inviting the Deans, Directors of TRiO, DRC, Veterans, International, and Multi Cultural, along with the advisor for the Gay/Straight Alliance club.

The 2013-2014 USA (Utah Student Association) committees just met for their retreat July 12, planning for the upcoming year. We have decided to put our focus towards getting our students in Utah more involved civically, including educating students in making their voices heard in the 2014 Republican and Democratic Caucuses. The USA was instrumental in helping get delegates elected in 2012, who had a strong interest in seeing more state-wide attention paid to issues of both public and higher education and is redoubling its efforts for next spring.

Executive Council Mission Statement

The SLCC Student Association Executive Council is an organization composed of student leaders who are driven to inspire, assist, guide, serve, represent and include students of diverse cultures, abilities and ages by:
- Addressing student issues and needs
- Providing access and opportunities to enrich the College experience
- Being believable and trustworthy
- Building communication bridges
- Collaborating with faculty and staff
- Working with the community

BOARD OF TRUSTEES REPORT
Reporting: CIO / CISO
July 16, 2013

Office of the Chief Information Officer
- OIT will continue researching technological opportunities to provide cost saving while maintaining the competitive edge in providing students and faculty with the tools necessary to enhance their educational experience.

Office of the Chief Information Security Officer
- Continue to perform departmental training with SAN's Securing the Human videos.
- Sensitive information scans and remediation has been expanded to the entire college community using new software application called Identity Finder.
- Testing database encryption software.
- Testing data masque database software.
- Data Center Firewall Security project is moving forward.

Office of Administrative Computing
- New Expanded Password – Password expansion is now being prepared for installation into production. Ellucian has now made it possible for passwords in Banner to be expanded to 20 characters. Until recently it had been only 8 characters. This has limited our single sign on environment. Now we can allow students, faculty and staff to expand their passwords for better security.
- DegreeWorks has been implemented, configured and being tested.
- Online Graduation Application has been implemented and being tested.
- Oracle RAC has been installed in a test environment.
- Online Tuition Waiver system has been developed and is being tested.
- Completed the web page for Concurrent Enrollment Coordinators. This web page allows the high school coordinators to view status of their concurrent enrollment students.
- SLCC purchased the new Ellucian mobile application and the initial implementation has started.

Office of Technical Services (Systems and Infrastructure)
- Center for New Media networking is almost completed with a few major items remaining.
- Identity Management being upgraded in test to provide integration with Exchange 2010.
- The SLCC OPEN wireless has been re-enabled, tested and completed on June 30.
- Purchased new Disaster Recovery hardware and awaiting delivery.

Salt Lake Community College

CALENDAR OF UPCOMING EVENTS
OF INTEREST TO THE BOARD OF TRUSTEES

August 14, 2013   8:00 a.m.   **Board of Trustees**

August 20, 2012   9:30 a.m.   Fall Convocation/Welcome Back Events
LAC Bruin Arena
10:30 a.m.   **Meeting with Senator Urquhart**

September 11, 2013   8:00 a.m.   **Board of Trustees**

September 16, 2013   Gail Miller Utah Leadership Cup
Golf Tournament for Scholarships

November 7, 2013   Center for New Media Grand Opening
VIP Reception and Dinner, Keynote Speaker

November 8, 2013   Center for New Media Grand Opening
All Day Open House
Dut Bior Documentary Premier

November 13, 2013   8:00 a.m.   **Board of Trustees**

December 11, 2013   **Annual Board Social and Dinner**

February 12, 2014   8:00 a.m.   **Board of Trustees**
April 9, 2014   8:00 a.m.   **Board of Trustees**
May 6, 2014   **Honorary Degree and Dignitary Dinner**
May 8, 2014   **Commencement**
June 11, 2014   **Strategic Planning Retreat (half-day)**
August 13, 2014   8:00 a.m.   **Board of Trustees**

*** If you wish to attend any of these functions, please call Janice at 801-957-4227.
For Student Events you may wish to attend, please call Student Activities Office
at 801-957-4566 for more information. Current Athletic Events may be accessed
by calling the Athletics Office, 801-957-4515.   To Access SLCC's On Line
Calendar of Events, log on to www.slcc.edu homepage, click the calendar icon
on the bottom right of the screen for a complete list of all upcoming events.**

Location of Population
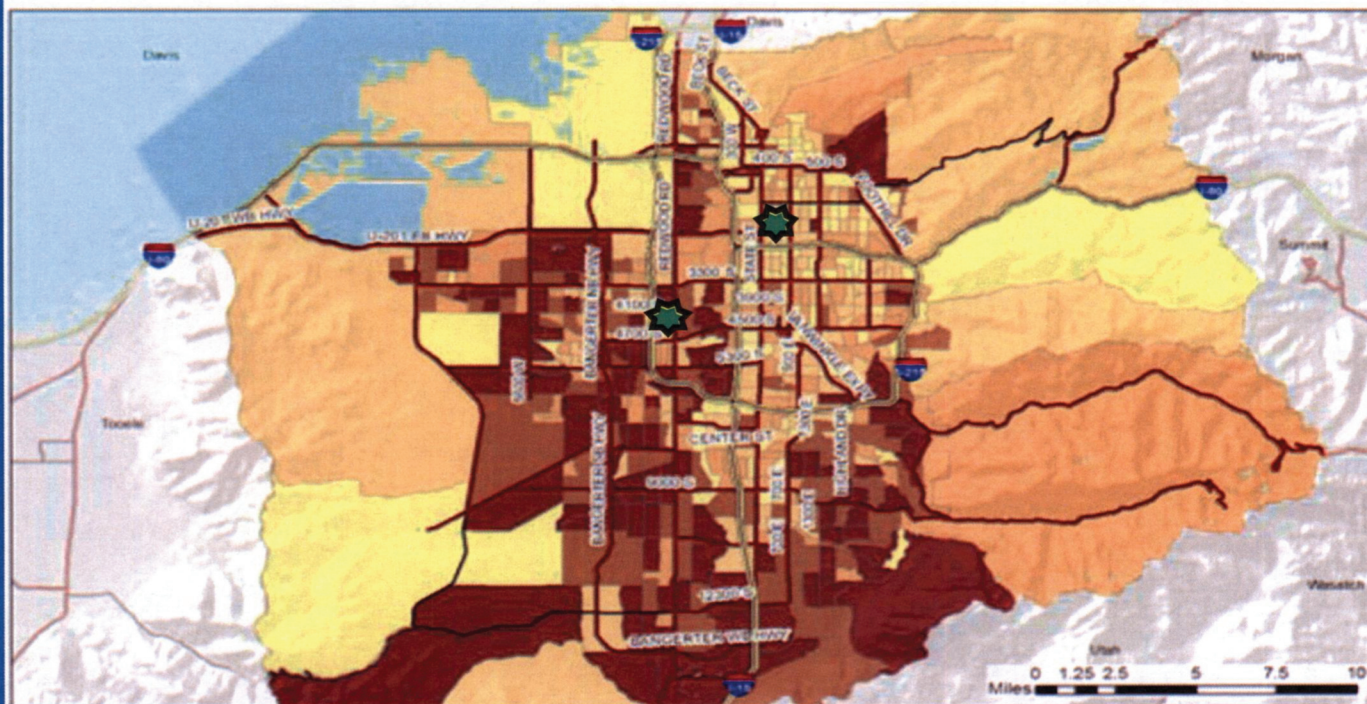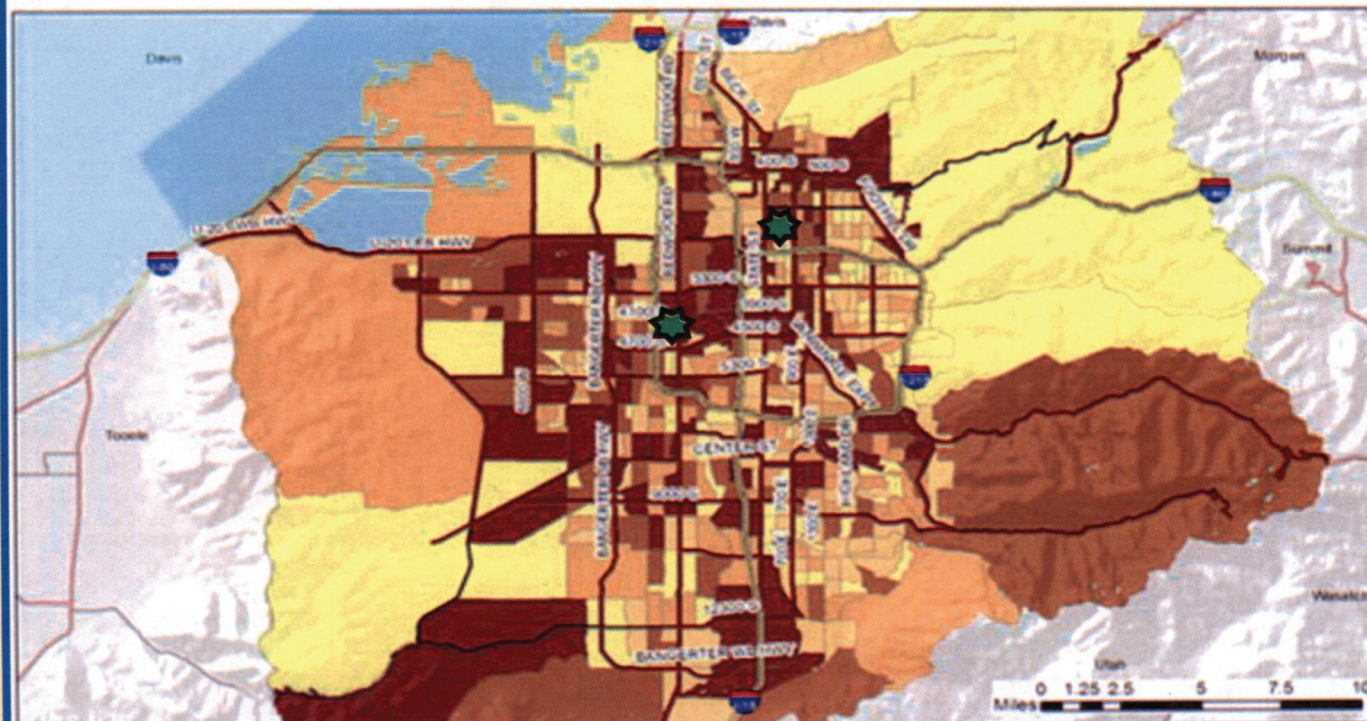Ages 20 to 24 as of 2013

Legend
Water Bodies
Interstate Highways
Divided Highways
Highways

Population Ages 15 to 19
1 - 50
51 - 98
99 - 148
149 - 204
205 - 704

Wikstrom Economic &
Planning Consultants, Inc.

0   1.25 2.5   5   7.5   10
Miles

Note: This map series depicting location of population by age is color-coded according to quintiles. E.G., all block groups of the darkest color are in the top twenty percent for number of people in the age cohort.

Location of Population
Ages 25 to 29 as of 2013

Legend
Water Bodies
Interstate Highways
Divided Highways
Highways

Population Ages 20 to 24
1 - 60
61 - 110
111 - 142
143 - 190
191 - 783

Wikstrom Economic &
Planning Consultants, Inc.

0   1.25 2.5   5   7.5   10
Miles

Note: This map series depicting location of population by age is color-coded according to quintiles. E.G., all block groups of the darkest color are in the top twenty percent for number of people in the age cohort.

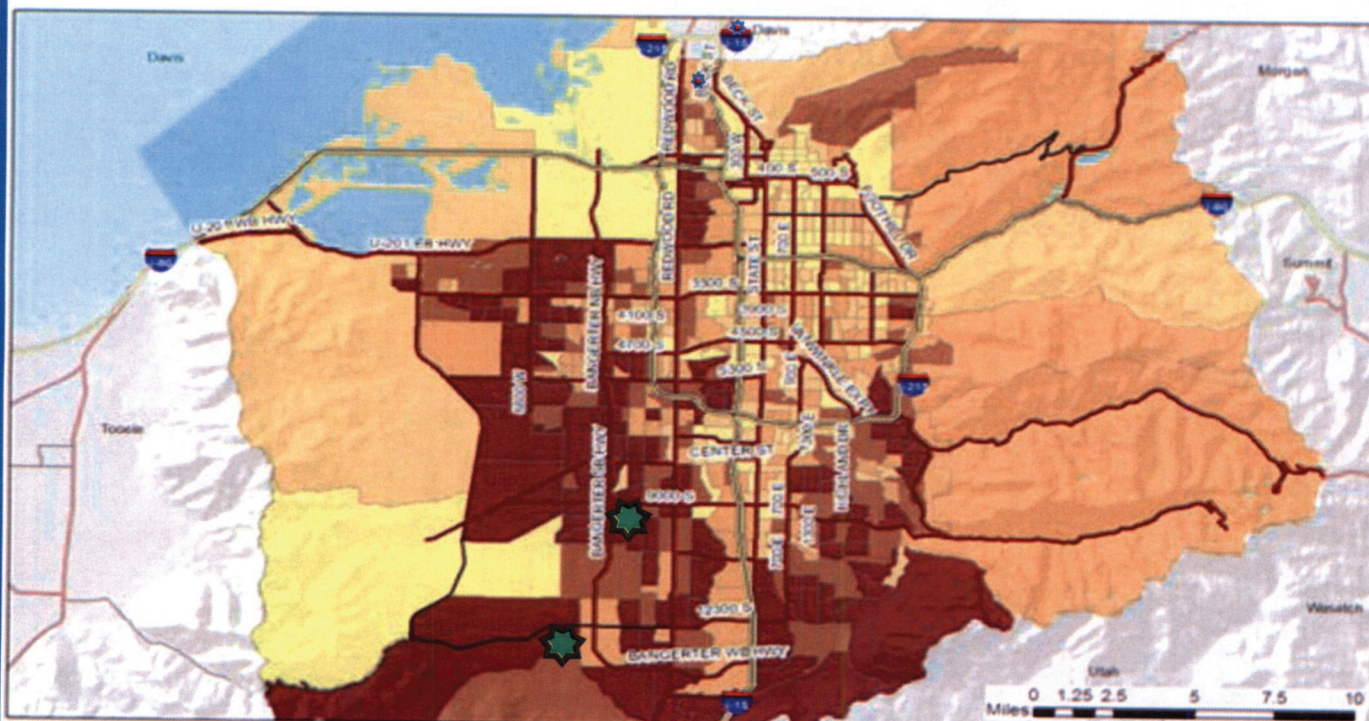Location of Population
Ages 10 to 14 as of 2013

Legend
Water Bodies
Interstate Highways
Divided Highways
Highways

Population Ages 5 to 9
0 - 62
63 - 92
93 - 128
129 - 189
190 - 523

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Note: This map series depicting location of population by age is color-coded according to quintiles E.G. all block groups of the darkest color are in the top twenty percent for number of people in the age cohort

Location of Population
Ages 15 to 19 as of 2013

Legend
Water Bodies
Interstate Highways
Divided Highways
Highways

Population Ages 10 to 14
1 - 60
67 - 88
89 - 122
123 - 190
191 - 523

Wikstrom Economic &
Planning Consultants, Inc

Note: This map series depicting location of population by age is color-coded according to quintiles E.G. all block groups of the darkest color are in the top twenty percent for number of people in the age cohort
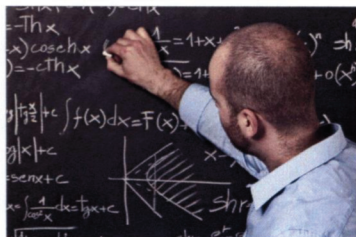
Thank you for your support — 100% of your contribution will go to directly to scholarships.

Gail Miller

Salt Lake Community College

UTAH LEADERSHIP CUP
For Student Scholarships

Hidden Valley Country Club
Monday, September 16, 2013

TOURNAMENT FORMAT

7:00 am	Check in, driving range open, continental breakfast
7:45 am	Depart for starting tee
8:00 am	Shotgun start – Scramble
1:00 pm	Awards luncheon

100% of donations go directly to student scholarships. Sponsors will be recognized in the Deseret News and Salt Lake Tribune.

Sponsorship Levels

TRUSTEE - $25,000
Your sponsorship will support 8 student scholarships
- Title sponsorship of awards luncheon, includes large logo banner displayed
- 8 complimentary registrations (2 teams of 4 players each), gift items, team photo, warm-up on driving range, breakfast and awards banquet
- Sponsorship of contest hole and prize
- Opportunity to give away promotional items at your hole
- Logo on all print and electronic materials
- Website logo display with link to your website

PRESIDENT'S LIST - $15,000
Your sponsorship will support 5 student scholarships
- Your choice of sponsorship of one of the following: golf carts, breakfast, major gift item
- 8 complimentary registrations (2 teams of 4 players each), gift items, team photo, warm-up on driving range, breakfast and awards banquet
- Sponsorship of contest hole and prize
- Opportunity to give away promotional items at your hole
- Logo on all print and electronic materials
- Website logo display with link to your website

PROVOST'S LIST - $7,500
Your sponsorship will support 2 student scholarships
- 4 complimentary registrations (1 team of 4 players), gift items, team photo, warm-up on driving range, breakfast and awards banquet
- Sponsorship of contest hole and prize
- Opportunity to give away promotional items at your hole
- Logo on all print and electronic materials
- Website logo display with link to your website

DEAN'S LIST - $2,700
Sponsorship at this level supports 85% of a student scholarship
- 4 complimentary registrations (1 team of 4 players), gift items, team photo, warm-up on driving range, breakfast and awards banquet
- Sponsorship of contest hole and prize
- Team name on day of event signage and promotional materials

HONOR ROLL - $2,000
Sponsorship at this level supports 63% of a student scholarship
- 4 complimentary registrations (1 team of 4 players), gift items, team photo, warm-up on driving range, breakfast and awards banquet
- Team name on day of event signage and promotional materials

BRUIN CLUB - $1,000 HOLE CONTEST SPONSORSHIP
Sponsorship at this level supports 30% of a student scholarship
- Tee sign featuring your name at sponsorship hole
- Opportunity to give away promotional items at your hole
- Lunch for two people

Count us in!

To register for the Gail Miller Utah Leadership Cup golf tournament, please provide the following information and return to SLCC Development Office at the address below or register online at **www.slcc.edu/golftournament.**

Contact Name: _____

Company: _____

Address: _____

City/State/Zip: _____

Daytime phone: _____

Sponsor: (Please check your sponsorship level)

[ ] $25,000   Trustee
[ ] $15,000   President's List
[ ] $7,500   Provost's List
[ ] $2,700   Dean's List
[ ] $2,000   Honor Roll
[ ] $1,000   Bruin Club - Hole Contest only

Foursome(s): (please include players' names)
Team One:
1. _____
2. _____
3. _____
4. _____

Team Two:
1. _____
2. _____
3. _____
4. _____

Mulligans: $20.00 each _____
Raffle Tickets: 4/$10.00 or 10/$20.00 _____

2 ways to register:
1. Mail check payable to:
    SLCC Development Office
    P.O. Box 30808
    Salt Lake City, UT 84130-0808

2. Register and pay online at:
    www.slcc.edu/golftournament

Questions?
Call: 801-957-4155 or email annemarie.jensen@slcc.edu